


इंदिरा गांधी कृषि विश्वविद्यालय
कृषक नगर, रायपुर 492 012 (छत्तीसगढ़)

न.क्र. वि.प.-119.03/शैक्ष.-1/बै.शा./2019/68

रायपुर, दिनांक 04/04/2019

अधिसूचना

विश्वविद्यालय अधिसूचना Endt. F.No. ACM (119.03)/ACD-I/2019/8313 dated 08-03-2019
में उल्लेखित effective from 2nd Semester 2019-20 में आंशिक संशोधन करते हुए effective from
First Semester 2019-20 पढ़ा जावे। शेष अधिसूचना यथावत रहेगी।


कुलसचिव

पृ. न.क्र. वि.प.-119.03/शैक्ष.-1/बै.शा./2019/69
प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

रायपुर, दिनांक 04/04/2019

1. निदेशक शिक्षण एवं परीक्षा नियंत्रक, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर (छत्तीसगढ़)।
2. संचालक अनुसंधान/विस्तार सेवाएँ, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर (छत्तीसगढ़)।
3. लेखानियंत्रक, इंदिरा गांधी कृषि विश्वविद्यालय, रायपुर (छत्तीसगढ़)।
4. अधिष्ठाता छात्र कल्याण, इंदिरा गांधी कृषि विश्वविद्यालय, रायपुर (छत्तीसगढ़)।
5. अधिष्ठाता, कृषि महाविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
6. अधिष्ठाता, स्वामी विवेकानंद कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
7. अधिष्ठाता, बैरिस्टर ठाकुर छेदीलाल कृषि महाविद्यालय एवं अनुसंधान केन्द्र, सरकंडा, बिलासपुर 495001(छत्तीसगढ़)।
8. अधिष्ठाता, राजमोहिनी देवी कृषि महाविद्यालय एवं अनुसंधान केन्द्र, अजिरमा, अम्बिकापुर 497001(छत्तीसगढ़)।
9. अधिष्ठाता, शहीद गुण्डाधुर कृषि महाविद्यालय एवं अनुसंधान केन्द्र, कुमहरावन्द, जगदलपुर 494001 (छत्तीसगढ़)।
10. अधिष्ठाता, संत कबीर कृषि महाविद्यालय एवं अनुसंधान केन्द्र, कवर्धा 491995 (छत्तीसगढ़)।
11. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, जिला अस्पताल के पिछे, जर्वे (च), जांजगीर चापा 495668 (छत्तीसगढ़)।
12. अधिष्ठाता, दाऊ कल्याण सिंह कृषि महाविद्यालय एवं अनुसंधान केन्द्र, खपराडीह, भाटापारा, जिला-बलौदा बाजार भाटापारा 493119 (छत्तीसगढ़)।
13. अधिष्ठाता, पं. शिव कुमार शास्त्री कृषि महाविद्यालय एवं अनुसंधान केन्द्र, राजनादगांव 491 441 (छत्तीसगढ़)।
14. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, न्यू गल्स कालेज बिल्डिंग, अलबेला पारा, कांकर 494 334 (छत्तीसगढ़)।
15. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, शासकीय बालक हायर सेकेंडरी स्कूल के पास, बेमेंतरा 491 335 (छत्तीसगढ़)।
16. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, प्रथम तल, शासकीय गल्स कालेज, ओड़गी नाका, बैकुण्ठपुर, कोरिया 497 335 (छत्तीसगढ़)।
17. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, बोईरदावर फार्म, रायगढ़ 496 001 (छत्तीसगढ़)।
18. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, नारायणपुर 494661 (छत्तीसगढ़)।
19. अधिष्ठाता, पं. किशोरी लाल शुक्ला उद्यानिकी महाविद्यालय एवं अनुसंधान केन्द्र, पेंडरी, जी.ई. रोड, राजनादगांव 491 441 (छत्तीसगढ़)।
20. अधिष्ठाता, उद्यानिकी महाविद्यालय एवं अनुसंधान केन्द्र, कुमहरावण्ड फार्म (के.व्ही.के. प्रक्षेत्र) जगदलपुर 494 001 (छत्तीसगढ़)।
21. अधिष्ठाता, भवानीलाल रामलाल साव मेमोरियल कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, पंडरिया रोड, मुंगेली 495334 (छत्तीसगढ़)।
22. प्राध्यापक एवं विभागाध्यक्ष, शस्य विज्ञान विभाग / आनुवंशिकी एवं पादप प्रजनन विभाग / कीट विज्ञान विभाग / पौध रोग विज्ञान विभाग / पादप कार्मिकी कृषि जीव रसायन औषधीय एवं संगंध पौध विभाग / कृषि अर्थशास्त्र विभाग / कृषि सूक्ष्म जीव विज्ञान विभाग / मृदा विज्ञान एवं कृषि रसायन विभाग / कृषि मौसम विज्ञान विभाग / कृषि सांख्यिकी एवं सामाजिक विज्ञान विभाग / पादप आण्विक जीव विज्ञान एवं जीव प्रौद्योगिकी विभाग / कृषि विस्तार विभाग / वानिकी विभाग / कृषि व्यवसाय एवं ग्रामीण प्रबंधन विभाग / फल विज्ञान विभाग / सब्जी विज्ञान विभाग / पुष्प विज्ञान एवं मुद्रुश्य वास्तुकला विभाग, कृषि महाविद्यालय, रायपुर, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
प्राध्यापक एवं विभागाध्यक्ष, कृषि मशीनरी एवं शक्ति अभियांत्रिकी विभाग / मृदा एवं जल अभियांत्रिकी विभाग / कृषि प्रसंस्करण एवं खाद्य अभियांत्रिकी विभाग / स्वामी विवेकानंद कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
- कृपया इस अधिसूचना को अपने विभाग के शिक्षकों/वैज्ञानिकों/विद्यार्थियों आदि के संज्ञान में लाने का कष्ट करें।
23. उप-कुलसचिव (स्थापना)/उप-लेखानियंत्रक/प्रभारी, पीजी सैल/उप परीक्षा नियंत्रक/सहायक परीक्षा नियंत्रक/सूचना एवं जनसंपर्क अधिकारी/नोडल अधिकारी, आईजीकेव्हीएमआईएस, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
24. माननीय कुलपति जी के निज सहायक, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
25. सर्वे प्रभारी, विश्वविद्यालय वेबसाईट, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर की ओर सर्वसंबंधितों को ई-मेल करने एवं विश्वविद्यालय की वेबसाईट में अपलोड करने हेतु।

26. उप-कुलसचिव (शैक्षणिक) शाखा के शाखा अधिकारी (शैक्षणिक)/शैक्षणिक-दो तथा शैक्षणिक-तीन को आवश्यक कार्यवाही करने हेतु प्रेषित।
27. प्राचार्य / संचालक, कृषि महाविद्यालय, जोरापाली (केनापाली) रोड, रायगढ़ (छत्तीसगढ़) / कृषि महाविद्यालय, कलेक्टर कार्यालय के सामने, दन्तेवाड़ा (छत्तीसगढ़) / भारतीय कृषि महाविद्यालय, पदमनाभपुर, पुलगांव चौक, दुर्ग (छत्तीसगढ़)/ छत्तीसगढ़ कृषि महाविद्यालय, सनराईस केम्प, रिसाली (भिलाई), धनोरा रोड, ग्राम-धनोरा, पो.-हनोंवा, दुर्ग (छत्तीसगढ़)/ महाभाया कृषि महाविद्यालय, नगरी रोड, ग्राम-सियादेही, पो.-अरोद, धमतरी (छत्तीसगढ़)/ श्रीराम कृषि महाविद्यालय, श्रीराम परिसर, ग्राम-ठाकुरटोला, पो.-सोमनी, राजनांदगांव (छत्तीसगढ़)/ भोरमदेव कृषि महाविद्यालय, कवर्धा 491 995 (छत्तीसगढ़)/ मार्गदर्शन संस्थान कृषि महाविद्यालय, रिंग रोड, चोपड़ा पारा, अबिकापुर, सरगुजा-497001 (छत्तीसगढ़)/ रामनिवास सारडा कृषि महाविद्यालय, गायत्री मंदिर के पास, अंबागढ़ चौकी, राजनांदगांव (छत्तीसगढ़)/ भारतीय कृषि अभियांत्रिकी महाविद्यालय, दुर्ग (छत्तीसगढ़)/ छत्तीसगढ़ कृषि अभियांत्रिकी महाविद्यालय, भिलाई, दुर्ग (छत्तीसगढ़)/ दन्तेश्वरी उद्यानिकी महाविद्यालय, मनोपन्नार चिकित्सालय के पास, माना बस्ती, धमतरी रोड, रायपुर (छत्तीसगढ़)/ रानी दुर्गावती उद्यानिकी महाविद्यालय, मेंढुका, पेन्ड्रा रोड, बिलासपुर (छत्तीसगढ़)/ के. एल. उद्यानिकी महाविद्यालय, पोदियाडीह मार्ग, धमतरी (छत्तीसगढ़)/ गायत्री उद्यानिकी महाविद्यालय, गोकुलपुर रुद्री रोड, धमतरी (छत्तीसगढ़)।


कुलसचिव

INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR 492 012 (CHHATTISGARH)

F.No. ACM (119.03)/ ACD-I/2019/

Raipur, Dated -03 2019

NOTIFICATION

The Academic Council in its 119th Meeting held on 09th and 10th January 2019 approved the revised and updated Academic Regulation as per IGKVMIS for Under Graduate, Post Graduate and Ph.D. programme. This shall be effective from 2nd Semester 2019-20 for all the programmes and years.

REGISTRAR

Endt. F.No. ACM (119.03)/ ACD-I/2019/ 8313

Raipur, Dated 8-03-2019

Copy for information and necessary action :-

1. The PA to Hon'ble V.C., IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
2. The Director of Instructions/Controller of Examination, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
3. The Director of Research Services/Director of Extension Services, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
4. The Dean Students Welfare, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
5. The Dean, College of Agriculture, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
6. The Dean, B.T.C. College of Agriculture & Research Station, Sarkanda Farm, Bilaspur 495 001 (Chhattisgarh).
7. The Dean, S.G. College of Agriculture & Research Station, Kumhrawand Farm, Jagdalpur 494 005 (Chhattisgarh).
8. The Dean, R.M.D. College of Agriculture & Research Station, Ajirma Farm, Ambikapur 497001 (Chhattisgarh).
9. The Dean, S. K. College of Agriculture and Research Station, Kawardha, Kabirdham 491995 (Chhattisgarh).
10. The Dean, College of Agriculture, Janjgir-Champa (Chhattisgarh).
11. The Dean, DKS College of Agriculture & Research Station, Bhatapara, Distt.-Baloda Bazar -Bhatapara 493119 (Chhattisgarh).
12. The Dean, College of Agriculture and Research Station, Bemetara / SKS College of Agriculture, Rajnandgaon / Koriya / Raigarh / Kanker / Narayanpur / Gariyaband/ Chhuikhadan / Jashpur / Korba / Kurud / Mahasamund (Chhattisgarh).
13. The Dean, Pt. KL Shukla College of Horticulture, Rajnandgaon (Chhattisgarh).
14. The Dean, College of Horticulture, Jagdalpur (Chhattisgarh).
15. The Dean, SV College of Agricultural Engineering and Technology & Research Station, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
16. The Dean, B.S.R.S.M. College of Agricultural Engineering and Technology & Resarch Station, Pandariaya Road, IGKV, Mungeli 495 334 (Chhattisgarh).
17. The Professor & Head, Department of Plant Molecular Biology & Biotechnology / Genetics & Plant Breeding / Agricultural Microbiology / Agricultural Statistics and Social Science (language) / Soil Science & Agricultural Chemistry / Agriculture Extension / Agronomy / Forestry / Plant Physiology Agricultural Biochemistry Medicinal and Aromatic Plants / Fruit Science /Vegetable Science / Floriculture and Landscape Architecture / Agro-meteorology / Agri-Business and Rural

Management / Entomology / Agricultural Economics / Plant Pathology College of
Agriculture, Raipur

Professor and Head, Department of Agricultural Processing and Food Engineering,
Soil and Water Engineering / Farm Machinery and Power Engineering, S.V. College
of Agricultural Engineering and Technology and Research Station, Raipur

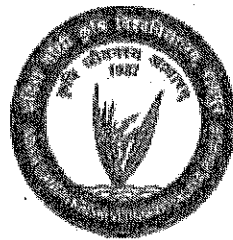
18. The Deputy / Assistant Controller of Examination / I/c, PG Cell, Directorate of
Instructions, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
19. The In-charge, University Web-site, IGKV, Krishak Nagar, Raipur 492012
(Chhattisgarh) for up-loading the same and & please send Email all concerned.
20. The Nodal Officer, IGKVMIS, IGKV, Krishak Nagar, Raipur 492012 (Chhattisgarh).
21. The Assistant Account Officer, Office of the Dean - COA, Raipur/SVCAETRS, Krishak
Nagar, Raipur (Chhattisgarh).
22. The S.O. (Academic)/ACD-II and ACD-III, Office of the Registrar, Academic section,
IGKV, Krishak Nagar, Raipur for information and necessary action.
23. The Principal, Bharti College of Agriculture, Padmanbhpur, Pulgon Chouk, Durg
(Chhattisgarh).
24. The Principal, Boramdeo College of Agriculture, Kawardha - 491 1005
(Chhattisgarh)
25. The Principal, Chhattisgarh College of Agriculture, Risali (Bhilai), Dhanora Road,
Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
26. The Principal, Ramnivas Sharda College of Agriculture, Near Gayatri Temple,
Ambagarh Chwoki, Rajnandgaon (Chhattisgarh).
27. The Principal, College of Agriculture, In front of Collector Office, Dantewada
(Chhattisgarh).
28. The Principal, College of Agriculture, Jorapali (Kenapali) Road, Raigarh
(Chhattisgarh).
29. The Principal, Mahamaya College of Agriculture, Nagri Road, Village-Siyadehi, Post -
Aroud, Dhamtari (Chhattisgarh).
30. The Principal, Mardarshan Sansthan College of Agriculture, Ring Road, Chopra Para,
Ambikapur, Sarguja - 497 001 (Chhattisgarh).
31. The Principal, Shriram College of Agriculture, Shriram Prisar, Village - Thakur Tola,
Post - Somani, Rajnandgaon (Chhattisgarh).
32. The Principal, Danteshwari College of Horticulture, Near Manoupchar Hospital,
Mana Basti, Dhamtra Raod, Raipur (Chhattisgarh).
33. The Principal, Gayatri College of Horticulture, Gokulpur Rudri Road, Dhamtari
(Chhattisgarh).
34. The Principal, Kanhaiya Lal College of Horticulture, Dhamtari (Chhattisgarh).
35. The Principal, Rani Durgawati College of Horticulture, Meduka, Pendra Road, Distt. -
Bilaspur (Chhattisgarh).
36. The Principal, Chhattisgarh College of Agricultural Engineering, Risali (Bhilai),
Dhanora Road, Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
37. The Principal, Bharti College of Agricultural Engineering, Padmanbhpur, Pulgon
Chouk, Durg (Chhattisgarh).


REGISTRAR

For official use only

**ACADEMIC REGULATIONS
for
PG AND Ph.D. DEGREE PROGRAMME**

**Faculty of Agriculture/Faculty of Horticulture/
Faculty of Agricultural Engineering**



**INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR (C.G.) – 492 0012**

Patron

Dr. S.K. Patil,
Vice Chancellor, IGKV Raipur

Executive officer

Sh. G. K. Nirmam,
Registrar, IGKV Raipur

Academic Regulation Committee :

- Dr. M.P. Thakur, Director of Instructions/Controller of Examinations, IGKV, Raipur.
Dr. S.S. Rao, Dean, College of Agriculture, Raipur.
Dr. V.K. Pandey, Dean, SVCAET, Raipur.
Dr. K.L.Nandeha, Professor and Head, Deptt. Of Agronomy, COA, Raipur.
Dr. C.P. Khare, Professor and Dy. Registrar (Acad.), IGKV, Raipur.
Dr. Ravi Saxena, Professor and Nodal Officer, IGMIS, IGKV, Raipur.
Dr. R.K. Dantre, Professor and Dy. Controller (Exam.), IGKV, Raipur.
Dr. R.K. Sahu, Professor, Directorate of Instructions (PG Cell).
Dr. S.L. Swamy, Professor, Directorate of Instructions (P G Cell).
Dr. M.K. Pradhan, Asstt. Professor & Asstt. Controller Exam.
Dr. N.R. Rangare, Asstt. Professor & Asstt. Controller Exam.
Dr. Manju Tiwari, Asstt. Professor, Directorate of Instructions (P G Cell).

Published by

Directorate of Instructions, IGKV, Raipur

ACADEMIC AUDIT CERTIFICATE

Certified that all the academic activities including regulations of Indira Gandhi Krishi Vishwavidyalaya Raipur with respect to PG and Ph.D. programme of Agriculture, Horticulture, and Agriculture Engineering are audited and updated by academic council of University.

Date:

No. of Academic Council:

REGISTRAR

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Academic Regulations for PG and Ph.D. Degree Programme

SECTION – I : Title

1.0 Title :

These Academic Regulations shall be called "Indira Gandhi Krishi Vishwavidyalaya Postgraduate Academic Regulations" governing PG and Ph.D. Degree Programme under semester system. The regulations which are different for Master's and Ph.D. programme are mentioned separately at appropriate places.

SECTION – II : Definitions

2.0 Definitions:

- 2.01 University:** The University means Indira Gandhi Krishi Vishwavidyalaya, Raipur, (Chhattisgarh).
- 2.02 State Government:** State Government means the Government of Chhattisgarh.
- 2.03 Academic session:** An academic session is a period during which a cycle of one year study is completed. There shall be two semesters in an academic session.
- 2.04 Semester:** A semester shall normally consist of 20-21 weeks with 95 instructional days plus examination days.
- 2.05 End of Semester:** Normally 20-21 weeks after registration will be the end of semester.
- 2.06 End of Final Semester of degree programme:** The end of this semester shall be one day before the date of registration of next semester (i.e. fourth semester in case of Master's degree & sixth semester in case of Ph.D. degree programme).
- 2.07 Curriculum:** It is a series of courses offered to provide learning opportunities to meet the requirements for a degree.
- 2.08 Course:** A course is a unit of instructions, series of classes and work experience extending over a semester. It has a specified number, title and credits.
- 2.09 Repeat course:** Repeat course(s) is/are those wherein a student fails and repeats the course.
- 2.10 Class Repeater:** A student not fulfilling the minimum CGPA requirement in previous year at the end of academic session.
- 2.11 Course Repeater:** A student failed /dropped in any course.
- 2.12 Credit hours:** It is a measure of quantity of work done in a course. One credit represents one contact hour per week for theory and two hours for practical. The first credit within the parenthesis indicates the number of contact hours for theory and second credit indicates contact hours for practical. 3(2+1) means two-credit theory and one credit practical with a total of 3 credits. 2(2+0) means 2 credit theory without practical. 2(0+2) means 2 credit practical without theory.
- 2.13 Course Load:** It is the number of credits a student registers in a semester.
- 2.14 Minimum credits:** It is the minimum no. of credit a student has to register in a semester or in entire degree programme.
- 2.15 Major Courses:** It means the courses of the department in which a student has been admitted.
- 2.16 Minor Courses:** Courses which may be helpful for the students as decided by Dean/HOD/Major Advisor. These courses may be from any department, including the parent department.
- 2.17 Supporting Courses:** It means the courses which are registered by a student from other departments, which may be helpful to the student in his/her studies and work.

- 2.18 System of Grading:** The semester system of education is adopted in which performance of student is evaluated by continuous and comprehensive system of examination. Several courses are offered in every semester with weights assigned in the form of credits. In majority of the courses marks are given which are converted into grade points. In some courses, credits are assigned however marks are not converted into grade points instead Satisfactory (S) and Unsatisfactory (US) grades are assigned. These grades are assigned in Non-Credit Courses (NC). Such courses do not influence GPA, CGPA or OGPA. However, satisfactory grade is mandatory for completion of degree programme. The following cumulative performance indicators are used for this purpose.
- 2.19 Grade Point:** It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place.
- 2.20 Grade Point Average (GPA):** It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester.
- 2.21 Cumulative Grade Point Average (CGPA):** Cumulative performance of a student at the end of particular semester during degree programme, calculated using the formula of GPA.
- 2.22 Overall Grade Point Average (OGPA):** It is the measure of overall performance of a student on completion of the degree programme.
- 2.23 Percentage of marks:** The percentage of marks will be product of OGPA and 10.0. It will be calculated upto one decimal point without rounding off.
- 2.24 Examination:** Examination means practical, theory and all such examinations which are conducted under the semester system.
- 2.25 Superintendent:** Superintendent means Dean of the College who shall act as Superintendent of Examination.
- 2.26 Assistant Superintendent:** Assistant Superintendent means the teacher so appointed by the Dean of the College to supervise the Examination.
- 2.27 Teacher:** Teacher means a person appointed or recognized by the University for the purpose of imparting instructions and / or conducting and guiding research and / or extension programmes and includes a person who may be declared by the statutes to be a teacher.
- 2.28 Invigilator:** Invigilator means the teacher directly engaged in invigilation work in the examination hall.
- 2.29 Flying Squad:** Flying squad means a team consisting of teachers/officers/ technical staff constituted by the University to prevent use of unfair means/malpractices in the examination.
- 2.30 New entrants:** New entrants are those students of first year who have just been admitted through fresh admission process.
- 2.31 Continuing students:** Continuing are the students other than new entrants who are paying regular fees and are on the rolls of university.
- 2.32 Academic probation:** A student not able to acquire prescribed OGPA at the end of academic session shall be called as "student on academic probation".
- 2.33 Conduct Probation:** If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION by the concerned Dean on the recommendation of HOD for a specific period, which could be for the entire degree programme.
- 2.34 Expulsion:** Expulsion implies removal of the student from the college rolls for a period of one semester or more.

- 2.35 **Rustication:** Rustication is permanent removal of the student from the university rolls.
- 2.36 **Payment of fees and Registration in the courses:** The registration of newly admitted students or continuing students means that the student will deposit the fee online on the scheduled date of registration notified by the university.
- 2.37 **Break:** It is the period of absence (full semester) requested by student on valid grounds and permitted by Dean on the recommendation of HOD.
- 2.38 **Drop:** Drop is the period of absence because of cancellation of semester due to failure of fee payment and registration in time, registration of less than permissible credit load, use of unfair means, and absence of student without taking break or any other reason.
- 2.39 **Academic Misconduct Panel:** Academic Misconduct Panel shall mean the body constituted to investigate allegations of plagiarism.
- 2.40 **Academic Integrity:** Academic Integrity is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property.
- 2.41 **Author:** Author includes a student or a faculty or a researcher or staff of IGKV who claims to be the creator of the work under consideration.
- 2.42 **Faculty:** Faculty refers to a person who is teaching and / or guiding students enrolled in IGKV i.e. regular, part time, in service etc.
- 2.43 **College:** College means any institution, whether known as such or by any other name which provides for a course of study for obtaining any qualification from IGKV and which, in accordance with the academic rules and regulations of IGKV, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification.
- 2.44 **Information:** Information includes data, message, text, images, sound, voice, codes, computer programs, software and databases or micro film or computer generated micro fiche.
- 2.45 **Notification:** Notification means a notification published by the university and the expression "notify" with its cognate meanings and grammatical variation shall be construed accordingly.
- 2.46 **Plagiarism:** Plagiarism means an act of academic dishonesty and a breach of ethics. It involves using someone else's work as one's own. It also includes data plagiarism and self-plagiarism.
- 2.47 **Programme:** It means a course or programme of study leading to the award of a degree or a diploma in IGKV.
- 2.48 **Researcher:** Researcher refers to a person conducting academic/scientific research in IGKV.
- 2.49 **Script:** Script includes research paper, thesis, study report, project report, dissertation and any other such work submitted for assessment / opinion leading to the award of degree or diploma or publication in print or electronic media by students or faculty or staff of IGKV. This shall however exclude answer scripts submitted in response to a question paper set by IGKV.
- 2.50 **Source:** It means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form like audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and mentioned in under section 2.44.

- 2.51 **Staff:** Staff refers to all non-teaching staff working in IGKV in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.
- 2.52 **Student:** Student means a person duly admitted and pursuing a programme of study including a research programme in full time or part-time or distant mode.
- 2.53 **Year:** means the academic session consisting of two semesters.

SECTION – III : Admission and Registration

3.0 Admission and Registration

3.01 **(a) Academic Calendar:** The academic calendar of different programmes shall be decided by Academic Council in each academic year and will be uploaded in the Vishwavidyalaya website. All the academic activities of the university related to schedules of admission, teaching days, examination, result declaration, break of semester and extracurricular activities shall be indicated in the academic calendar.

(b) Age limit: Students must not be below the age of 20 years as on 31st August for Master's Degree of the admission year. There shall be no age limit for Ph.D. programme.

(c) Domicile: The Chhattisgarh domicile certificate will be compulsory for PG and Ph.D. admissions. IGKV graduates will be exempted from this compulsion for Master's degree programme and Master degree holder shall be exempted by this compulsion for admission in Ph.D. degree.

In case if seats remains vacant in Master's degree programme, admission to non domicile candidates shall not be given. However admission to candidates from other states shall be given in case of Ph.D. degree programme.

(d) Seats: The number of seats in different programmes shall be decided by Academic Council in each academic year and will be uploaded in the vishwavidyalaya website.

There shall be 25% seats reserve for outside students admitted through ICAR examination. These seats shall be over and above of approved seats. In case if these seats vacant shall not be filled by any other candidates.

There shall be 10 seats in department of PMBB reserved for students sponsored by DBT. These seats shall be over and above of approved seats. In case if these seats vacant shall not be filled by any other candidates.

Similarly any other national or International fellowship holders shall be considered as over and above the seats of university.

Seats for In-service Candidates :

(i) **Seats for Masters Programme :** There shall be one seat per department in all the faculty for in service candidates of Chhattisgarh state. The departments will be allotted as per the requirement of sponsoring organization. There shall be four seats in the Department of Agri-Business Management for candidates sponsored by industry.

The seats for IGKV in-service candidate shall be governed by study leave regulation for IGKV. The seats shall be over and above the approved seats

(ii) **Seats for Ph.D. Programme :**

The seats for IGKV in-service candidate shall be governed by study leave regulation for IGKV. The seats shall be over and above the approved seats.

Seats for candidate other than IGKV: There shall be one seat in each department. The seats shall be over and above the approved seats. The candidate shall have to appear in CET examination and the admission shall be given on the basis of CET merit. The minimum qualifying marks shall be 33% in CET.

(e) Reservation of seats: The reservation in different programmes will be provided as per the

prevailing rules of state government.

3.02 Common Entrance Test (CET): The CET shall be scheduled as per “Indira Gandhi Krishi Vishwavidyalaya CET regulation”. All the admissions in PG and Ph.D. programme shall be given through CET. Director of Instructions (DI) shall be the Chairman of the admission committee for all PG and Ph.D. degree programmes of the University.

3.03 CET shall be mandatory, for admission in PG and Ph.D. programme for all the candidates, including in-service candidates from state government, university or any other organization. There shall be 33 percent minimum qualifying marks for in-service candidates. The in-service candidates who qualifies CET shall be given admission based on their seniority.

3.04 Eligibility for admission :

(a) Eligibility for Masters Programme :

Faculty of Agriculture	
Degree	Minimum Admission Requirement
1. M.Sc. (Ag.) Genetics and Plant Breeding	B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
2. M.Sc. (Ag.) Soil Science and Agricultural Chemistry.	
3. M.Sc. (Ag.) Entomology	
4. M.Sc. (Ag.) Agricultural Extension	
5. M.Sc. (Ag.) Plant Pathology	
6. M.Sc. (Ag.) Agricultural Economics	
7. M.Sc. (Ag.) Crop Physiology	
8. M.Sc. (Ag.) Agrometeorology	
9. M.Sc. (Ag.) Agricultural Microbiology	
10. M.Sc. (Ag.) Plant Molecular Biology and Biotechnology	B.Sc. (Ag.)/ B.Sc. (Hort.)/ B.Sc. (Ag. Bio technology)/ B.Sc. (Forestry) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
11. M.Sc. (Ag.) Agronomy	B.Sc. (Ag.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
12. M.Sc. (Ag.) Agricultural Statistics	B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission. Only those students, who have passed 10+2 examination with mathematics, are eligible for admission.
13. M.B.A. (Agri-Business Management)	Bachelor's degree under 10+2+4 system in Agriculture or Horticulture or Agricultural Engineering with 6.00 O.G.P.A. out of 10 point scale or 60% in marks system of examination or equivalent grades.

14. M.Sc.(Forestry)	<p>B.Sc. Forestry /B.Sc. (Hon.) Forestry under 10+2+4 system; with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade are eligible for admission.</p> <p>In case B.Sc. Forestry /B.Sc. (Hon.) Forestry candidates under 10+2+4 system are not available, the candidates with B.Sc. (Ag.)/B.Sc. (Horticulture) passed under 10+2+4 system with minimum O.G.P.A. of 6.00 out of 10 point scale or 60% in marks will be considered. However, B.Sc. (Ag.), B.Sc. (Horticulture) admitted to this course have to opt compulsory non credit deficiency courses of Forestry and for these candidates, the minimum duration of the degree programme will be of 2 years.</p>
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Faculty of Horticulture	
Degree	Minimum Admission Requirement
1. M.Sc. (Horticulture) Vegetable Science	<p>B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.</p>
2. M.Sc. (Horticulture) Fruit Science	
3. M.Sc. (Horticulture) Floriculture and Landscape	

Faculty of Agricultural Engineering	
Degree	Minimum Admission Requirement
1. M.Tech. (Agricultural Engineering) Farm Machinery and Power Engineering	<p>B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E. (Agril.Engg.)/ B.Tech. (Mechanical Engg.)/ B.Sc. (Mechanical Engg.)/B.E. (Mechanical Engg.) from a recognized University under 10+2+4 system with 6.00 OGPA out of 10 point scale or 60% in marks system of examination or equivalent grade.</p>
2. M.Tech. (Agricultural Engineering) Soil and Water Engineering	<p>B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E.(Agril.Engg.)/ B.Tech. (Civil Engg.)/ B.Sc. (Civil Engg.)/B.E. (Civil Engg.) from a recognized University under 10+2+4 system with minimum OGPA 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade.</p>
3. M.Tech. (Agricultural Engineering) Agricultural Processing and Food Engineering	<p>B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E.(Agril.Engg.)/B.Tech. (Food Engineering/ Food Technology) from a recognized University under 10+2+4 system with minimum OGPA 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade.</p>

3.04 (b) Eligibility for Ph.D. Programme :

A. Faculty of Agriculture	
Subjects	Minimum Admission Qualification
1. Agronomy	M.Sc. (Ag.) with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
2. Genetics and Plant Breeding	
3. Soil Science and Agricultural Chemistry	
4. Plant Molecular Biology and Biotechnology	
5. Entomology	
6. Agricultural Extension	
7. Plant Pathology	
8. Agricultural Economics	
9. Agrometeorology	
10. Forestry	M.Sc. Forestry with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education. In-service candidate from 11+4 are also eligible for admission in all Masters degree programme. However, in case of admission in the department of forestry 11+3 and 10+2+3 shall also be eligible.
11. Agri-Business management	M.B.A. (ABM) with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.
12. Agricultural Microbiology	M.Sc. (Ag.) Agricultural Microbiology / M.Sc.(Ag.) Microbiology with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.
13. Plant Physiology	M.Sc. (Ag.) Plant or Crop Physiology / M.Sc.(Ag.) Agricultural Botany with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.

B. Faculty of Horticulture	
Subjects	Minimum Admission Qualification
14. Vegetable Science	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Vegetable Science with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
15. Fruit Science	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Fruit Science with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
16. Floriculture & Landscape	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Floriculture & Landscape with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.

C. Faculty of Agricultural Engineering	
Subjects	Minimum Admission Qualification
1. Farm Machinery and Power Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural/ Mechanical Engineering with specialization in Farm Machinery & Power / relevant subject at M.Tech./ M.E. level. The candidate must have passed bachelor degree under 10+2+4 system of education.
2. Soil and Water Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural/ Civil Engineering with specialization in Soil Water Engineering / Water Resources / Hydrology / Irrigation & Drainage at M.Tech./ M.E. level. The candidate must have passed bachelor degree under 10+2+4 system of education.

3. Agricultural Processing & Food Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural Engineering with specialization in Agricultural Processing and Food Engineering / Post Harvest Processing and Food Engineering / Food Engineering / Processing and Food Engineering / Post Harvest Technology / Farm Machinery and Power / relevant subject at M.Tech./ M.E. level from a recognized University. The candidate must have passed bachelor degree under 10+2+4 system of education having engineering background at UG and PG level.
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- 3.05 Merit list of CET:** The admission of students shall be decided on the basis of CET merit list.
- 3.06 Tie of Marks :** In case of tie in CET marks, merit rank shall be decided by OGPA of most immediate degree programme. In case of further tie merit shall be decided by marks/OGPA in next immediate programme up to 12th class. In case of further tie, merit shall be decided based on age. The elder will be given higher rank. In case of further tie, the decision of university shall be final.
- 3.07 Counseling :** On line counseling for admission in to Master's and Ph.D. Programme, based on ranks of CET shall be organised by University to fillup all the seats. Its scheduled shall be decided by the University.
- 3.08** In case of disputes regarding admission, the decision of the admission committee shall be final. The University reserves the right to cancel the admission at any time when it is found that admission was granted wrongly by oversight, mistake, omission, error, non eligibility of the candidate, wrong information furnished by candidate etc.
- 3.09 Admission and Registration of New entrants:**
- After seat allotment through counseling, the admission of a student will complete only when student pays fee and registers the courses.
 - The new entrants shall have to deposit the fee on scheduled dates only as notified in every academic session by the university.
 - The allotted seat of the student shall be treated as cancelled who fails to deposit the prescribed fee in stipulated time.
 - There will be no counseling/admission/registration after 45th day from the date of first counseling.
- 3.10** The foreign students shall be admitted as and when their admissions are cleared by ICAR/Embassy subject to fulfillment of minimum admission requirement of IGKV, Raipur.
- 3.11 Student Identification System:** After admission, University will allot unique identification number (UIDN). The UIDN will have 8 digits. The first 4 digits shall indicate the year of admission i.e. 2019 stands for two thousand nineteen-twenty Academic session. The next four digits will represent serial number of students admitted in a particular session, i.e. 0050 means fiftieth students admitted in particular session. This UIDN will be used as Roll No. of the student for appearing in any examination of the University. It is mandatory to mention this UIDN in student identification card and all documents /applications of the student.
- The same UIDN shall be carried forward in case of students already admitted in lower degree programme.

- 3.12** The UIDN allotted by university shall be the ID of the student. Identity card shall be issued by Dean to each enrolled student in which UIDN shall be displayed. The student shall carry this card at all times and be shown whenever required. The students shall always quote the UIDN, while making correspondence with College/ University. The identity card should be renewed every year. In the case of loss, duplicate identity card will be issued from the College on payment of prescribed fee.
- 3.13** **Allotment of courses and teacher:** The HOD/Dean shall ensure allotment of courses and their teachers, one week before the date of registration. The HOD shall be responsible to update list of offered courses in MIS before the date of registration. The list once updated in MIS shall not be changed.
- 3.14** **Registration of continuing students :** The students on roll of the university must deposit the fee and complete the registration of courses online.
All the fee has to be deposited online on the prescribed date of registration as per academic calendar.
The deposition of fee shall be allowed upto 7th day, including the date of registration without any late fee charges. After this period, late fee payment will be allowed upto 30th day including the date of registration @ Rs. 100/- per day.
In special cases, on the recommendation of Dean, certifying the attendance of student, permission shall be given by DI with late fee of Rs. 4000/-. This schedule will include holidays.

SECTION – IV : Medium of instructions

4.0 Medium of instructions:

Medium of instructions and examination in all the faculties shall be English.

SECTION – V : Attendance requirements

5.0 Attendance requirements:

- 5.01** Students are required to attend all the theory lectures and practicals conducted in laboratory or field during the semester. A student is required to attend minimum 75% of the scheduled classes starting from his/her date of registration. For this purpose theory and practical classes shall be counted together. Course teacher will essentially display the attendance of students in the first week of every month under intimation to the Head of the department / Dean of the College. The shortage of attendance shall be notified by Head of department / Course teacher under intimation to the Dean 10 days prior to the commencement of examination.
- 5.02** Dean of the College shall notify the non-eligibility of students for appearing in the examination 10 days in advance from the commencement of the final theory examination. Dean shall display list of non-eligible students on notice board and shall also update this information in MIS. In case of non updation in MIS, the student shall be allowed to appear in the examination.
- 5.03** The Dean of the College may condone the shortage of attendance up to 5 per cent on valid grounds on the recommendation of the Head of the Department.
- 5.04** Relaxation in attendance upto 10 days per semester on medical ground may be permitted to students by Dean in case of indoor hospitalization only, subject to production of admit and discharge certificate issued by hospital.
- 5.05** If a student falls short of attendance in any course (Theory and practical taken together) he/she shall be treated to have been withdrawn from that course.

- 5.06 The student who has registered only the thesis and falls short of attendance, the registration in the thesis be treated as dropped. The dropped semester shall not be counted towards minimum duration requirement, but will be counted towards maximum duration requirement. The student shall be awarded "deferred" grade.
- 5.07 If a student has registered the entire thesis credit but does not submit the thesis due to any reason in fourth semester of Masters programme and six semester of Ph.D. programme then "deferred" grade be awarded from fourth semester onwards in masters and six semester onwards in Ph.D. programme.
- 5.08 If all the students of a class remain absent in mass from all the scheduled classes for a continuous period exceeding 10 days a semester, the semester shall be cancelled and the fee etc., paid by the students shall be forfeited. It will also not be counted towards minimum duration requirement.
- 5.09 Regular teaching shall start from the next day after the scheduled date of registration and attendance shall be counted from that day till 10 days preceding the date of commencement of theory examination. The students who are required to forego classes due to their participation in sports, athletics and other extra-curricular activities at Collegiate, Inter University, Inter State and International level, shall be counted as present for the purpose of calculating percentage of attendance on submission of certificate by Dean Students Welfare/ Officer in-charge who shall also send a copy of list of participating students to Dean of the College.
- 5.10 A student who has completed attendance requirements and fails to appear in the practical or theory examination or in both shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card/mark-sheet however, the same will be indicated as "Ab" (for Absent) therein.

SECTION – VI : Eligibility for Advisors

6.0 Eligibility for Advisors :

(a) **Minimum eligibility of Advisors for Masters Programme:** Assistant Professor/Scientist having Ph.D. degree, with 1 year of experience or Assistant professor/Scientist without Ph.D. with 2 years of experience shall be eligible as Major Advisor/Co-Major Advisor or Advisory Committee member.

(b) **Minimum Eligibility of Advisor for Ph.D. programme:**

(i) Assistant Professor/Scientist having Ph.D. degree, with 3 years of experience shall be eligible as Major Advisor/Co-Major Advisor.

(ii) Assistant Professor/Scientist having Ph.D. degree, with 2 years of experience shall be eligible as Advisory Committee member.

(c) The Sr. Scientist & Head of Krishi Vigyan Kendras, may act as student Co-Major Advisor or Advisory Committee Member, and SMS may act as members, Students Advisory Committee subject to fulfillment of basic academic qualification and experience as mentioned above for Master's and Ph.D. Programme.

(d) Major advisor may be from the station where research work of students is carried out. This shall be applicable to the research work carried out within jurisdiction of IGKV.

SECTION – VII : Advisory committee

7.0 Advisory committee:

7.01 Every student shall have an Advisory Committee with a Major Advisor as Chairman who will be from his/her major discipline of studies. Major advisor in consultation with HOD shall constitute the advisory committee and shall forward the proposal to the DI through the Dean of the College for approval.

7.02 It will be in the purview of HOD's to allot student to a teacher / scientist looking to his/her workload (at least one student to each individual on seniority basis).

In case of out campii, the Head of Section will forward the proposal of Advisory Committee, Synopsis and thesis with the covering letter through the Dean of out campii and Head of Department at headquarter to the DI.

7.03 The composition of Advisory Committee for Master's and Ph.D. programme:

Students conducting research within university

S.No.	Advisory Committee	Number
1.	Major advisor	1
2.	Member from Department	1
3.	Member from other Department (this can be designated as Co-Major Advisor if required)	1
4.	Member from the Department from which the student has registered supporting courses.	1
5.	The Major Advisor in consultation with Head of the department may add one additional member depending upon the nature of the programme of work.	1

Student conducting research outside the university

S.No.	Advisory Committee	Number
1.	Major advisor	1
2.	Co-Major Advisor from Collaborating Organization	1
3.	Member from department	1
4.	Member from other department	1
5.	Member from the Department from which the student has registered supporting courses.	1
6.	Member from Collaborating Organization (optional)	1

7.04 The major advisor should be finalized in the first semester within one month from the date of registration.

7.05 If a Major Advisor is out of headquarters for more than three months / transferred after completion of three semesters in Master's programme and five semester in Ph.D. programme, the same major advisor shall continue. In case of change of major advisor due to above reason the next member of the Department from his/her Advisory Committee shall be the Major Advisor.

The teacher who is going to retire in the next one year, they will not be allotted students.

7.06 In case of change of Major Advisor or committee member, the Head of Department shall submit a proposal through the Dean of the College to the DI for approval.

- 7.07 After admission of student, the Major Advisor will maintain up to date academic record of the student and will keep in touch with the academic progress of the student. The Major Advisor shall render suitable advice regarding programme and progress of the student allotted to him. He shall continue to do so till the completion of degree by the student. No authority shall entertain any application of the student unless properly recommended by the Major Advisor through Head of the department.

SECTION – VIII Programme of study and synopsis of thesis research

- 8.0 **Programme of study and synopsis of thesis research**
- 8.01 The students admitted in the University shall be required to follow the programme of study prescribed from time to time by the University.
- 8.02 Programme of course work for students should be planned and prepared by student's Advisory committee, considering field of specialization for thesis research work within 45 days from the date of registration. HOD shall submit the programme of study to DI for approval.
- 8.03 A synopsis of thesis research shall be prepared by the student in consultation with the Advisory Committee. A synopsis seminar shall be delivered by the student before submitting the final synopsis in presence of all members of Advisory Committee and teachers of the concerned department. Title of the research work and treatments shall be thoroughly discussed. Major Advisor shall issue a certificate to this effect. The student shall sign on his/her synopsis just above the signature of Major Advisor.
- 8.04 The HOD shall submit final synopsis to DI through Dean by the end third semester.
- 8.05 The student must submit quarterly report of progress to respective HODs through major advisor.
- 8.06 It is compulsory for all students of Masters (except ABM and Forestry) and Ph.D. programme (only those who have not studied these courses during Master's degree programme) to register any 04 Post Graduate Studies (PGS) courses from the following:
1. PGS-501 Library and Information Services
 2. PGS-502 Technical Writing and communication Skills
 3. PGS-503 Intellectual Property and its Management in Agriculture
 4. PGS-504 Basic concepts in Laboratory Techniques
 5. PGS-505 Agricultural research, Research Ethics & Rural Development Programmes
 6. PGS-506 Disaster Management
- 8.07 **Deficiency Courses (Only for Masters programme):** On the recommendation of the advisory committee, the student may also be required to take other courses, in which the committee thinks him/her to be deficient, in addition to those required for the degree programme. Such courses will be said to be Deficiency courses for him/her. He/she shall not earn credits for such additional deficiency courses. The deficiency courses should be within the course curriculum of the faculty. Requirement of lectures, laboratory/field work for these non credit courses shall be the same as prescribed for the regular courses. There shall be no deficiency courses for Ph.D. programme.

SECTION – IX : Requirements for the Award of Degree

9.0 Requirements for the Award of Degree:

9.01 A student of Master's degree programme obtaining OGPA of 6.5 on 10-point scale besides fulfilling other requirements shall be eligible for the award of degree.

9.02 In order to become eligible for Ph.D. degree, and earn a minimum of 7.00 OGPA on a 10 point scale.

9.03 A student is required to complete the duration and credit requirements for the award of Masters' /Ph.D. degree programme as given below:

M.Sc Agriculture/Horticulture/M.Tech Agricultural Engineering Degree

Duration Requirement (Semesters)		Minimum Credit Requirement					
Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis	Total Credits
4	8	20	09	05	01	20	55

M.Sc. Forestry & M.Sc.(Ag.) Agril. Statistics Degree

Duration Requirement (Semesters)			Minimum Credit Requirement					
Subject	Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis/Research	Total Credits
Forestry	4	8	22	12	05	01	20	60
Statistics	4	8	36	09	05	01	10	61

Ph.D. Degree programme

For regular students		For in service candidates		Minimum Credit Requirement					
Duration Requirement (Semesters)		Duration Requirement (Semesters)		Major	Minor	Supporting	Seminar	Thesis/Research	Total Credits
Minimum	Maximum	Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis/Research	Total Credits
6	12	6	14	15	8	5	2	45	75

9.04 On recommendation of the Advisory Committee, the student may be required to take additional courses over and above the minimum requirement of 30 course credits.

9.05 The minimum residential requirement of in-service candidates of IGKV shall be counted on the basis of period spent for course work during study leave + the period spent for thesis in any of the campus of IGKV.

SECTION -X : Calculation of Overall Grade Point Average (OGPA) and percentage

10.0 Calculation of Overall Grade Point Average (OGPA) and percentage:

The following cumulative performance indicators are used to arrive at OGPA of student.

10.01 Grade Point: It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place. Grade point is calculated using following formula;

$$GP1 = \frac{\frac{CT \cdot MoT}{MmT} + \frac{CP \cdot MoP}{MmP}}{CT + CP} * 100*$$

Where - C_T - Credit in Theory, C_P - Credit in Practical, MoT - Marks Obtained Theory, MoP - Marks Obtained Practical, MmT - Maximum Marks Theory, MmP - Maximum Marks Practical

10.02 Grade Point Average (GPA): It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester, and is calculated using following formula;

$$GPA = \frac{C1(GP1) + C2(GP2) + \dots + Cn(GPn)}{\text{Total Credit } (C1 + C2 + \dots + Cn)}$$

Where $C1$ = Total Credit of first course and so on, $GP1$ = Total Grade point of first course and so on.

10.03 Cumulative Grade Point Average (CGPA): Cumulative performance of a student at the end of particular semester during degree programme is calculated using the formula of GPA.

10.04 Overall Grade Point Average (OGPA): The CGPA after completion of degree programme will be OGPA. The GP, GPA, CGPA and OGPA are expressed on a 10-point scale up to second decimal place, without rounding up.

10.05 Calculation of percentage: The OGPA multiplied by 10 will give percentage of marks obtained by a student at the end of degree programme. This method will not be used for calculation of percentage during the degree programme.

10.06 The details of calculation of GPA, CGPA, OGPA and percentage of marks are explained in following table.

Calculation of GPA in first semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
A	0	1	1	0	50	0	38	7.60
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	72	36	7.20
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	35	7.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	79	38	7.67
I	3	1	4	100	50	79	38	7.82
Total Credits			22	Grade Point Average (GPA) of first semester				8.00

Calculation of GPA and CGPA after second semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
First semester								
A	0	1	1	0	50	0	38	7.60
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	72	36	7.20
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	35	7.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	79	38	7.67
I	3	1	4	100	50	79	38	7.82
Second semester								
A	0	1	1	0	50	0	40	8.00
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	75	36	7.35
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	40	8.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	80	40	8.00
I	3	1	4	100	50	80	40	8.00
GPA of Second semester								8.22
CGPA upto Second semester								8.11
Similar calculation will be done in subsequent semesters to get OGPA								X

Calculation of percentage

$X \times 10 =$ percentage of marks (where X is OGPA)

SECTION – XI : Credit requirements :**11.0 Credit requirements :****11.01 Masters degree programme :**

- A student shall normally be permitted to register a minimum of 12 and maximum of 20 credits in a semester. However, on the recommendation of HOD, Dean of the College may allow registering additional courses of 5 credits in addition to 20 credits.
- The semester of a student, who has registered less than 12 credits in a semester, shall be treated as cancelled and it will not be counted towards minimum duration requirement for Masters' degree, but will be counted for maximum duration.
- If sufficient courses are not left to fulfill the minimum requirement in III and IV semester, this rule of minimum credit load will not be applicable.
- Out of 20 credits of thesis, 10 credits each shall be registered in third and fourth semesters. In subsequent semester, if required, zero credits for thesis may be registered. In case of thesis registration, minimum credit limit is not mandatory.

11.02 Ph.D. Degree programme

- (a) A student shall normally be permitted to register for a minimum of 10 credits with a maximum of 15 credits in a semester, provided that the Dean of the College may allow registering courses of 5 credits, in addition to maximum 15 credits for Ph.D. degree programme.
- (b) The semester of a student who has taken less than 10 credits in a semester shall be treated as cancelled and it shall not be counted towards minimum duration requirement. However it will be counted towards maximum duration.
- (c) If sufficient courses are not left to fulfill the minimum requirement in III and IV semester, this rule of minimum credit load will not be applicable.
- (d) Out of 45 credits of thesis, 10 credits each shall be registered in third, fourth and fifth semesters. The 15 credit shall be registered in 6th semesters. In subsequent semester, if required, zero credits for thesis may be registered. In case of thesis registration minimum credit limit is not mandatory.
- (e) Maximum of two courses including theory and practical per semester shall be allowed to RA/SRF/JRFs admitted in Ph.D. programme. In this case minimum residential requirement shall be of eight semesters.

SECTION – XII : Withdrawal/change of courses

12.00 Withdrawal/change of courses:

The withdrawal/change of course may be permitted by the Dean of the College on application made by the student, duly recommended by the Head of the department, within 30 days from the date of registration. It will be responsibility of HOD/ Dean to update this information in MIS.

SECTION – XIII : Academic standing

13.00 Academic standing:

13.01 Continuance: Continuance of a student as enrolled student of the University shall depend on the fulfillment of the following conditions:

- (a) Continuous satisfactory academic performance;
- (b) Satisfactory conduct and disciplined behavior;
- (c) Satisfactory health and physical capacity to continue the academic activities;
- (d) Timely payment of prescribed fee/dues to University and registration of courses.

13.02 In order to determine the status of the student for continuation/dropping/clearance and readmission, the theory and practical will be counted as separate courses. A student has to obtain a minimum of 60% marks in case of Masters and 65% Marks in case of Ph.D. programme, in each course (Theory and Practical separately) in order to pass a course. If a student fails in theory or practical he/she will be required to re-register the theory or practical as and when available.

13.03 In a course consisting of theory and practical, if a student fails in theory or practical or both of the same course, it shall be counted as one course for determining the status of the student for continuance/dropping/clearance examination and readmission. There shall be no clearance examination in case of Ph.D.

- 13.04** If a student fails to appear in examination either in theory or practical, he/she shall be deemed to have failed in the theory paper or practical as the case may be and shall be awarded zero marks while calculating CGPA in the Semester Report Card/ mark-sheet, however, the same will be indicated as "Ab" (for Absent) therein.
- 13.05** If a student fails to obtain the minimum Cumulative Grade Point Average (CGPA) of 6 out of 10 in the first year of Master's Degree programme at the end of academic session and 6.5 out of 10.00 in Ph.D. degree programme, student shall have to repeat the same class. Entire performance of a repeat student during the previous academic session shall be cancelled and this period shall not be counted for minimum duration requirements. However, it will be counted for maximum duration requirement. The Academic regulations, courses and fee structure as applicable to freshly admitted students of that year would be applicable to repeat students also. Such students will be called "class repeater".
- 13.06** If repeat student of first year class of Master's Degree programme fails to obtain a minimum 6 out of 10 CGPA and Ph.D. students fails to obtain a minimum of 6.5 out of 10 CGPA, in two consecutive academic sessions, he/ she will be dropped from the rolls of the University automatically. Such students shall be allowed to get re-admission through CET afresh.
- 13.07** A student of first year class of Master's Degree programme having CGPA from 6 to less than 6.5 and Ph.D. students having CGPA from 6.5 to less than 7.0 at the end of academic session shall be placed on "Academic Probation". Such students shall be permitted to register the failed/ selected courses (Theory and practical) as may be necessary to raise CGPA to 6.5 or above in Masters, and 7.0 or above in case of Ph.D., when such courses are available during the regular semester programmes, along with the regular courses. Such students shall not be required to attend the classes of repeat courses/selected courses registered to raise the CGPA. Marks obtained while repeating such courses (Theory and Practical) shall substitute the previous marks. Such students will be required to pay full registration, examination and insurance fee.
- A student not able to raise CGPA above 6.5 in case of Masters, or 7.0 in case of Ph.D. programme, even at the end of second year in case of Masters programme and third year in case of Ph.D. programme, will continue on academic probation and shall again register the failed/ selected courses (Theory and practical), till student acquires the requisite CGPA. Till this period, student will be on academic probation. The student shall pay continuation, and examination fee only and will also register thesis credits.
- 13.08** In case, if student drops below 6.0 at the end of second academic session in case of Masters and drops below 6.5 at the end of third academic session in case of Ph.D., then such student will also be allowed to register the failed / selected courses for upgradation of CGPA above 6.5 or 7.0 as the case may be. Such student shall be treated on academic probation, but shall not repeat academic session. The student shall be required to pay continuation and examination fee only and will have to register their thesis for examination.
- 13.09** If student completes all the degree requirements but fails to submit his thesis by the last date of thesis submission, he shall register the thesis in next academic session by paying continuation fees and examination fees.
- 13.10** The students who are under academic probation shall not be entitled to receive any fellowships and shall not be allowed for their thesis research work from outside institutes.

SECTION XIV : Break and drop

14.00 Break and drop :

14.01 Break: It is period of absence (full semester) requested by student on valid grounds and permitted by Dean. Student can apply for break only after completing minimum period of two semesters. The student has to apply for taking break within 30 days from the date of registration. A student taking break has to deposit continuation fee as applicable. The maximum period of break will be four semesters. Break shall not be counted towards minimum duration requirement, but it shall be counted for maximum duration requirement.

Further, If a student of first year, after completing all the requirements for upgrading into second year i.e. obtained minimum 6.0 CGPA in case of Masters and 6.5 CGPA in case of Ph.D. programme, takes break with due permission, shall be allowed to register in subsequent semester as and when he desires to continue studies. He/she shall have to pay continuation fee of all the break semesters in which he/she was absent. The previous academic performance shall be counted, however, students shall have to conduct his research work as decided by major advisor.

14.02 Drop: Drop is a period of absence due to cancellation of semester for any reason or absence of student without taking break. The drop period shall not exceed four semesters. Such students after resuming will have to pay full fee of the drop semesters along with continuation fee. Drop shall not be counted towards minimum duration requirement, but it shall be counted for maximum duration requirement.

Further,

- (a) If a student of first year, drops the second semester, then such student will be allowed to repeat the entire academic session upto a gap of maximum 3 semesters. The student will be allowed to join back only in first semester of any academic session. Entire previous academic achievement of such students shall be washed out and shall not be counted towards degree requirement. The drop semester(s) will be counted towards maximum duration requirement but will not be counted towards minimum duration requirement. Student shall have to pay continuation fee of all the drop semesters along with full fees (semester registration fee, exam fee and late fee Rs. 4000/- per semester) of all the drop semesters.
- (b) If a student of first year, after completing all the requirements for upgrading into second year i.e. obtained minimum 6.0 CGPA in case of Masters and 6.5 in case of Ph.D., fails in paying fee and registration in second year without permission, shall be considered as dropped, and shall be allowed to register in subsequent semester as and when he desires to continue studies. He / she shall have to pay continuation fee of all the drop semesters along with full fees (semester registration fee, exam fee, late fee Rs. 4000/- per semester) of all the drop semesters in which he/she was absent. The previous academic performance shall be counted, however, students shall have to conduct his research work as decided by major advisor.

14.03 Break and drop together shall not be more than four semesters.

SECTION –XV Conduct of examination and prevention of unfair means:

15.0

Conduct of examination and prevention of unfair means:

15.01

- (a) The Superintendent of examination shall make proper seating arrangements to ensure prevention of unfair means. The Superintendent should ensure that minimum two invigilators shall be posted in each examination hall in order to make proper invigilation. Seating arrangements may be such that two examinees appearing in different courses, sit one after another.
- (b) The Director of Instructions/Controller of Examination shall appoint flying squad and observers for smooth conduct of examination.
- (c) The question papers will be opened in the presence of Dean and other faculty members. Likewise, after completion of examination the answer books shall be sealed in the presence of Dean and other faculty members.
- (d) In case, of any discrepancy during the conduct of examination, the Dean is empowered to take suitable decision on the spot and will inform the Registrar/ DI accordingly.
- (e) The Dean shall have right to check any examination hall during examinations. He/she will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, the observer will take appropriate action and decision as per rules.
- (f) The flying squad shall have the authority to visit any college under its jurisdiction at any time during examinations. It will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, it will take appropriate action and decision as per rules.
- (g) A student appearing in examination is required to keep and show on demand the Identity Card and admit card during the course of examination and obey instructions given by the teachers / invigilators / members of the flying squad / Superintendent / Assistant Superintendent. Otherwise, Dean of the college may expel him/her from appearing in the examination.
- (h) Students shall not carry any papers, books, notes or mobile phone/ electronic gadgets, etc., which might possibly be of assistance to him/her as unfair means in the examination hall. The student has to leave all such items outside the examination hall at his/her own risk. He/she will also not make use of clothes, body parts for writing any text, photos that might help them in examination. The invigilator as well as members of the flying squad, Superintendent and Assistant Superintendent can also search the pockets/clothes of the examinees for any unfair means. Students found using any such unfair means or any other means not listed will be liable for punishment.
- (i) No student shall write answers on any paper other than answer book supplied to him/her by the College / University.

15.02

If a student is temporarily incapable and/or unable to write the answers himself/herself, the Superintendent may provide a writer to assist the examinee. The writer will be from the ministerial cadre/student who was not/is not an Agriculture/Veterinary/Agricultural Engineering /Dairy Technology/Horticulture/Fisheries student.

15.03

- (a) When the invigilator or a member of a flying squad/Assistant Superintendent / Superintendent notices a student indulging in any act of unfair means, he shall seize the paper or book or material if any, from the student or take search of a student in person and shall invariably demand a written statement of the student concerned for using unfair means.
- (b) If a student refuses to give his/her statement, he/she shall be asked to record in writing his/her refusal to give a statement. If he/she refuses to do so the fact shall be noted duly witnessed by at least one member engaged in invigilation. The invigilator shall however, write

his/her remarks on the answer book and affix his/her signature and the student shall be sent out of the examination hall by the Superintendent / Assistant Superintendent /Invigilator/Dean and shall not be allowed to continue further examination in that course.

- 15.04 (a) The student found attempting or using unfair means in the semester (first or second) examination shall be declared fail in all the registered and repeat courses of that academic year (both the semesters). Such student shall have to repeat the whole academic year again. The action will be taken by Dean with due information to DI and Registrar.
If Dean fails to do so, action will be taken by DI with information to Registrar on the recommendation of external / invigilator / flying squad etc.
- (b) During the course of evaluation, if the evaluator reports to the DI that the student(s) has used unfair means, or there is indication of mass copying then the student(s) shall be declared as fail in that course(s) and they can register that course(s) as and when it is offered in regular semester.
- (c) Students, who walk out from the examination hall in mass, just after they receive the question paper or within the scheduled time of examination or abstain from the scheduled examinations shall be treated as failed and will be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as "Ab" (for Absent) therein.
- (d) If a student threatens invigilator/teacher or Assistant Superintendent / Superintendent / Officer or member(s) of flying squad while using or attempting to use unfair means, he/she shall be liable to be debarred from examination / registration for a minimum of 2 semesters of current academic session by the Dean. If the Dean fails to do so, DI will take action with the information to Registrar.
- (e) These students will have to repeat the entire session and they will be called class repeater. The Academic Regulations, courses and fee structure as applicable to regular admitted students of that year will be applicable to repeat students.
- (f) Such students if found guilty during first semester, will have to pay continuation fee of the second semester. These students will pay the applicable regular fee for the next session. If student fails to deposit continuation fee the same can be deposited in next session along with regular fee and fine of Rs. 4000/-. In case of such case in second semester the student will deposit regular fee of first semester and second semester in the next session.
- (g) If a student makes signature on his/her answer book or any kind of identification marks, his/her answer book shall be cancelled and he/she will be awarded zero marks in that course by the Director Instructions / Controller of Examination.
- (h) If a student resorts to such measures as to disrupt the examination or indulges in impersonation he/she shall be finally dropped from the rolls of the University by the Registrar on recommendation of DI.
- 15.05 The Dean shall be the final authority to award punishment for unfair means as per rules. In case of punishment due to use of unfair means, no appeal shall be entertained.
- 15.06 The semester(s) which has been cancelled as a punishment shall be counted towards maximum duration of requirement and will not be counted towards minimum duration requirement.
- 15.07 A student with more than one proven case of using unfair means or act of misconduct of serious nature in the examination hall shall be dropped from the rolls of the University by the Registrar on the recommendation of DI/Dean of the College.

SECTION – XVI : Regulation of student conduct and discipline

16.0 Regulation of student conduct and discipline:

16.01 The students shall obey the rules, regulations and orders of the University authorities for maintenance of discipline. It shall be presumed that students shall comply with these rules. Failure to comply with these rules will make the students liable for disciplinary action including the student's expulsion from the University/ college. The decision of the University authority in this regard shall be final and binding on the students and their guardians. All students shall sign a declaration to the effect that he/ she shall submit to the disciplinary jurisdiction of the University authorities and shall observe and abide by the rules and regulations made from time to time in this regard and orders passed by the University authorities.

16.02 The following shall constitute the acts of indiscipline, misbehavior and misconduct on the part of the students.

- (a) Keeping any fire arms, lethal weapons in the room or outside and use of these.
- (b) Keeping or using intoxicants in any room.
- (c) Ragging, bullying or harassing of students.
- (d) Demonstrations in any form including processions and meeting.
- (e) Abusing
- (f) Use of violence.
- (g) Showing or causing to show any disrespect to staff members (employees/officers) of the University, teachers, hostel management and other authorities of the college
- (h) Disturbing other students in their studies.
- (i) Damaging any University property.
- (j) Disorderly behaviour.
- (k) Organizing meetings other than those authorized by the college/ University authorities.
- (l) Any act specifically and lawfully forbidden by the officers of the University, teachers, hostel management and other authorities of the University/ college.
- (m) Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other student or the employee of the college or University or a guest or visitor of the college/ University.
- (n) Obstructing the vehicular traffic on the campus and highways, misbehaving with teachers and other citizens, looting shops, picking up quarrels with other citizens and similar other anti social activities.

16.03 Any student involved in the act of indiscipline, misbehavior or misconduct is liable to be punished for the same after giving him reasonable opportunity of self defense.

- (a) The teacher/warden/advisor has power to admonish, warn or reprimand the students verbally or in writing. A report of such punishment awarded shall be sent in writing to the Dean of the College for record and use, if needed, in future.
- (b) Teachers of the University and other officers and employees shall prevent the students from misconduct, misbehavior, breach of discipline or infringement of rules and shall send report in writing to the Dean of the College concerned for further necessary action, in case the matter is beyond their powers of awarding punishment. The Dean if required shall report the matter to the Registrar, if it is beyond his/her power to award the punishment.

- (c) All reported cases of serious nature of the act of indiscipline, misconduct and misbehavior by the students shall refer to the college disciplinary committee constituted by Dean of the College. The Chairman of the college disciplinary committee should be the Dean and not any senior Professor/ staff of the college. This is essential to maintain strict discipline and take immediate action in the matter. Based on the recommendations of the committee Dean shall issue necessary orders of punishment with copies to all concerned officers of the University.

Dean student's welfare shall be one of the members of the disciplinary committee of all the constituent colleges of all faculties in the University.

- (d) Before awarding punishment, if desired, the parents/ guardian of the students should be informed about the established act of indiscipline.

SECTION – XVII : Inter Institutional Programme

17.0 Inter Institutional Programme :

The student may take research work of the thesis in collaboration with an International/ National Institute, CSIR, ICAR Institute(s) and Laboratories, University, and any other Organization having advanced research facilities, including any private organization. It is mandatory to have a Memorandum of Understanding (MoU) with such organizations.

- (a) The Major Advisor shall be from IGKV.
- (b) The Major Advisor shall help in identifying such institute(s).
- (c) Co-Major Advisor of the Advisory Committee shall be from the collaborating organization(s).
- (d) The cases not covered under these rules may be considered by the Vice-Chancellor.
- (e) Student shall submit the progress report of research to the Head of the department through Co-Major Advisor and Major Advisor.
- (f) No financial aid shall be provided by the University to the collaborating organization for this purpose.
- (g) The maximum duration to complete degree will remain same.
- (h) Material Transfer Agreement (MTA) if required, shall be signed as per procedure through DRS.

SECTION – XVIII Regulations governing the research activity of outside students

18.0 Regulations governing the research activity of outside students

Students from other universities, organizations, institutions shall be allowed to undertake research work subject to fulfillment of following conditions.

- (a) The universities, organizations, institutions should have a MOU with IGKV.
- (b) There shall be a co-major advisor in the advisory committee of the student from IGKV.
- (c) The advisory committee of student in consultation with co-major advisor shall finalize the research work programme of student.
- (d) The major advisor of student shall issue a reliving letter based on which joining at IGKV shall be given.
- (e) No financial assistance from IGKV shall be provided to student in terms of fellowship. The cost of consumables shall also be borne by the student.
- (f) No hostel/ residential facility shall be provided by IGKV.
- (g) On completion of all works by the student at IGKV and on the satisfaction of the advisor, he/she may be relieved to his/her mother institution under intimations to this Vishwavidyalaya
- (h) In case of indiscipline or misconduct as defined in the IGKV regulations, the student shall not be allowed to continue his/her work.
- (i) The co-major advisor and the name of IGKV shall be suitably included in the thesis/ any publications arising out of research work conducted at IGKV.
- (j) The IGKV and participating institutions shall have joint IPR on the outcome if the research work is on new area. If student is allowed to work in any ongoing project of IGKV then the IPR shall rests with IGKV only.

SECTION – XIX Mode of examination and evaluation

19.0 Mode of examination and evaluation

Each course should be divided into 4 units. Each question paper will have nine questions, out of which first question will be compulsory and two questions should be given from each unit. The student has to attempt one question from each unit.

19.01 Moderation of question paper: The concerned Head or his nominee shall moderate the question paper. He will review that paper is set as per unit wise course content and correctness. The moderator shall be allowed to moderate the question paper upto the level of 40%. However, reallocation of questions under different sections (Section A, B, C and D) of question paper during moderation work would not be covered under moderation of question paper.

19.03 The practical examinations shall be internal in both the semesters in all faculties in Master's and Ph.D. Degree programme.

19.04 Distribution of marks in theory examination shall be as below:

Masters degree programme	Marks
Theory examination	100 (MM)
a. One quiz (to be conducted in regular class)	5
b. One assignment	5
c. One hourly examination(to be conducted in regular class)	15

d. Final theory examination	75
Practical Examination	50 (MM)

Ph.D. Degree Programme	Marks
Theory examination	100 (MM)
Quizzes (two)	10
Mid - term examination (one hour)	20
Assignments (two)	20
Final Examination	50
Practical examination	50 (MM)

19.05 If a PG student registers Deficiency course of U.G. level, his examination, evaluation and result declaration shall be done following the regulations of under graduate programme.

19.06 Answer books of all quizzes, hourly and assignments, be kept under safe custody with the course teacher and the answer books of final theory examinations be kept with DI for a period of one year.

SECTION - XX : Guidelines for Evaluation of answer book

20.0 Guidelines for Evaluation of answer book:

For Master's Degree programme :

The setting of theory paper will be done by External teachers/experts for all semesters of Master's programme. The academic performance and achievements of the students shall be assessed through external examination and evaluation of theory. All the answer books of a particular course just after its theory examination will be submitted to office of the DI by the concerned Dean of the college.

1. These answer books will be coded at office of the DI.
2. These answer books will be distributed by office of the DI to the expert evaluator as identified by the DI in consultation with Head of the Department.
3. The evaluation shall be external.

For Ph.D. degree programme :

The setting of theory paper will be done by External teachers/experts for all semesters of Ph.D. programme. However evaluation in Ph.D. programme shall be internal.

20.01 Revaluation of answer book in case of Masters degree programme

- (a) Student shall be allowed to apply for re-valuation of maximum two theory papers (registered / repeat) during a semester. He/she should apply online within 7 days of notification of result by the University. In case of those students whose all the results of registered courses are not declared, they will be allowed to apply for revaluation after the declaration of results of all their courses up to 7 days of last result declaration.
- (b) The fee for revaluation shall be charged as prescribed by the University from time to time.
- (c) The revaluation will be done by the same procedure as laid down for the Evaluation System.

- (d) If the difference of marks after revaluation is more than 20 percent of maximum marks of theory examination (excluding quiz, assignment and hourly marks), the answer book will be sent to the third evaluator. The result will be declared by taking average of two nearest marks. In case of equi distant three marks, the two highest marks will be averaged.
- (e) Marks obtained in the subject by the student after revaluation or suo moto revaluation will be treated as final marks and will be placed in the mark sheets.
- (f) The re-valuation shall be allowed only to those students who have secured minimum of 20 percent of maximum marks of theory examination, (excluding quiz, assignment and hourly marks) in the subject.
- (g) No revaluation shall be allowed in case of quiz, assignment, hourly and practical examination, which includes scripts of practical field work, spotting, written objective paper, test and project report etc. submitted as a part of practical examination.
- (h) There shall be no provision of re-totalling of evaluated answer books.

20.02 Re-totalling of Answer books in case of Ph.D. Programme :

- (a) There shall be no revaluation of answer books in case of Ph.D. programme.
- (b) Re-totalling of marks in case of maximum two theory courses shall be permitted, within seven days from the date of declaration of results, and on payment of fee for re-totalling, which shall be equal to fee of revaluation.
- (c) Mark obtained in subject by students after re-totalling will be treated as final marks and will be placed in mark sheets.

SECTION – XXI : Clearance Examination for Master degree programme

21.0 Clearance Examination for Master degree programme:

21.01 A clearance examination shall be held at the end of every academic session. Only those students shall be eligible for appearing in clearance examination who have completed minimum requirements of four semesters of degree programme. A student shall be allowed to use clearance facility only once in the entire degree programme. The student may appear in maximum two failed courses. Students can register failed theory and/or practical course as may be the case. The student will be allowed to register failed courses of all the semesters in the clearance examination. Such student shall require to pay the clearance examination fee as prescribed by university from time to time. The student shall not be allowed to use option of revaluation and clearance examination simultaneously for the same course.

21.02 If repeat courses are not cleared in the clearance examination, student shall register them in regular semesters as and when the courses are offered. In case of failed courses of second semester, the student will have to pay the continuation fee of first semester. Such students will also pay the continuation fee and examination fee of second semester. In case student fails to submit the fee of first semester, then he can pay the fee of first and second semester with a late fee of Rs. 4000/- in 2nd semester.

21.03 In case of theory paper the clearance examination shall be conducted only for final theory examination part of a course. The previous marks of quiz, assignment and hourly of that course shall be carried forward and previous marks obtained in theory shall be substituted with the marks obtained in clearance examination.

21.04 There will be no revaluation of answer books of clearance examination conducted for PG programmes.

SECTION – XXII : Comprehensive examination for Ph.D. degree programme

- 22.0 Comprehensive examination for Ph.D. degree programme :**
The Comprehensive examination shall consist of the written and oral examination of a student, to be conducted by the Head of the Department in consultation with Major Advisor and concerned subject teachers.
- 22.01 Written Comprehensive Examination :** On completion of 75% of the approved course work, as determined by minimum essential credits, with an CGPA of not less than 7.0, the student shall be eligible for written comprehensive examination. Students shall have to apply through HOD, to the Dean of the College, in a particular semester for appearing in comprehensive examination. There shall be no fee for comprehensive examination.
- 22.02** In order to conduct comprehensive examination, the courses shall be grouped in two categories. The first category shall consist of major courses. The second category shall consist of minor and supporting courses. There shall be one paper for each category. The HOD shall get two questions of ten marks each from respective course teachers. The HOD shall prepare combined question paper for each category. The student shall be required to solve one question out of two for each course. The maximum marks of the paper of each category shall be equal to the sum total of marks of individual courses. The students shall have to pass papers of both the categories separately. The passing marks for each category shall be 70%. It is not essential to secure 70% marks separately for each course of particular category. After evaluation of answer books by concerned subject teacher(s), the Head of Department shall submit the awarded grade ('S' or 'US') in each category to the DI, for declaration of result.
- 22.03** If the performance in the written examination is satisfactory in both the categories the oral comprehensive examination shall be conducted by the Advisory committee and one external examiner appointed by the university.
- 22.04** If the performance in the written examination is unsatisfactory in one or both the categories, the student has to reappear in the written examination of failed category only after a gap of three months from the declaration of the results.
- 22.05 Comprehensive oral examination:**
The external examiner along with advisory committee shall conduct the oral examination and shall award Satisfactory "S" and Unsatisfactory "US" grade.
- 22.06** The Head of the department in consultation with major advisor shall submit a panel of five external examiners for conducting oral comprehensive examination, to the Dean of the College for onward transmission to the DI. The DI will issue a letter to external examiner regarding conduct of oral examination after getting approval of Hon'ble Vice-Chancellor. The DI shall intimate the appointment of external examiner to the Dean of the College and the Head of the Department for conduct of the oral examination.
- 22.07** A student shall be given a maximum of three attempts in written and oral examination each to clear the comprehensive examination. If the student still fails to clear either in written or oral examination, admission of such student shall be cancelled. However, he shall be allowed to seek re-admission.

SECTION – XXIII : Promotion of Academic Integrity and Prevention of Plagiarism

23.0 Promotion of Academic Integrity and Prevention of Plagiarism.

- (a) This shall apply to the research work done under any research programme of the university, including student's thesis research work, and any scientific publication arising from such work. It will also cover technical bulletins, project reports, manuals, chapters and books written by student and faculty.
- (b) Every student, faculty submitting a scientific manuscript for publication anywhere shall submit an undertaking indicating that the document has been prepared by him or her and document is his/her original work. The document has been duly checked through a plagiarism detection tool approved by the IGKV and free from plagiarism.
- (c) Each Major Advisor/supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free in case of student research.

23.01 Similarity checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

- i. All quoted work either falling under public domain or reproduced with all necessary permission and/or attribution.
- ii. All references, bibliography, preface and acknowledgements.
- iii. All small similarities of minor nature.
- iv. All generic terms, laws, standard symbols and standards equations.

23.02 Levels of Plagiarism:

The following levels of plagiarism are quantified in order to assess the severity of plagiarism under different sections of manuscript. The maximum limit of permissible similarity is taken as 20%. The plagiarism levels are set in view of the variability and uncontrolled experimental conditions, like climate, soil and topographic features and socio economic factors associated with agricultural research. Overall similarity in any manuscript shall be calculated as under:

a. Levels of Plagiarism and method of estimation for thesis

S. No.	Sections of manuscript	Accepted levels of plagiarism (similarity %)	Weight assigned to sections	Total weight
1.	Abstract	6	6	36
2.	Summary, Conclusions, Recommendations and future line of work	12	5	60
3.	Result and discussion	25	4	100
4.	Introduction	30	3	90
5.	Review of literature	42	2	84
6.	Materials and Methods	50	1	50
	Total	21	420	

Weighted Mean = $420/21=20$ (i.e. 20% overall similarity is permissible)

- b. For all other publications / documents, permissible plagiarism shall be 20% for overall document.

23.03 Academic Misconduct Panel (AMP)

- i. AMP shall be constituted by the university to investigate about the allegation of plagiarism.
- ii. The AMP shall have the power to assess the level of plagiarism and thus recommend penalty (ies) accordingly.
- iii. The Academic Misconduct Panel (AMP) shall consist of four members.
 1. Chairman - Director of Instructions (for student) / DRS (for Faculty member)
 2. Member - Head of the Department in which the plagiarism is alleged.
 3. Member - Faculty nominated by university.
 4. Member - Expert well versed with anti plagiarism tools to be nominated by Hon'ble Vice Chancellor.
- iv. The AMP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, researcher, faculty member or any other employee of IGKV.
- v. The AMP shall send the report after investigation and the recommendation on penalties to be imposed to the PDA preferably within a period of 45 days from the date of complaint / initiation of the proceedings in case of *suo moto* notice.
- vi. The AMP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

23.04 Plagiarism Disciplinary Authority (PDA):

PDA shall be constituted by the IGKV to consider the recommendation of the AMP and take appropriate decision after giving a hearing to the accused person. The decision of the PDA shall be final and binding for all.

There shall be four members in the PDA.

1. Chairman - Hon'ble Vice Chancellor of IGKV.
2. Member - Dean/Director (Academic/Research) to be nominated by the Vice-Chancellor.
3. Member - Faculty nominated by university.
4. Member - Head from the relevant Discipline of IGKV.

23.05 Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the Dean of the respective college through concerned Head of Department. Upon receipt of such a complaint or allegation the Dean shall refer the case to the Academic Misconduct Panel (AMP) who in turn shall submit a report to the Plagiarism Disciplinary Authority (PDA).

The authorities of IGKV can also take *suo moto* notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the IGKV on the basis of findings of an examiner.

23.06 Penalties

Penalties in the cases of plagiarism shall be imposed only after academic misconduct on the part of the offender has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner. Since act of plagiarism, witting or unwitting, is potentially detrimental to the academic credibility and social reputation of the individual

concerned, all proceedings of investigations and imposition of penalties shall be conducted in camera so as to prevent encrustation of stigma and slur upon individual concerned:

(a) **Penalties for Students**

1.	Level-I	:	Upto 20%	Acceptable
2.	Level – II	:	>20 to 40%	Student shall have to register one additional semester for re-writing thesis in case of PG and PhD degree programme. Student shall submit entire semester fee in this case.
3.	Level – III	:	>40 to 60%	Student shall have to register two additional semesters for re-writing thesis in case of PG & PhD students. Student shall submit entire semester fee in this case.
4.	Level-IV	:	>60%	New / additional research work will be assigned for thesis for two semesters in case of PG student and 4 semesters in case of PhD students. Student shall submit entire semester fee in this case.

The semester spent as penalty shall be counted towards maximum duration.

SECTION – XXIV : Submission of Thesis

24.0 Submission of Thesis :

- (a) On the recommendation of the major advisor with respect to satisfactory completion of prescribed course work, duration requirements, research and thesis requirement, the student shall be eligible to submit the thesis.
- (b) As soon as the thesis work is completed and data etc. have been processed, student will deliver a result seminar on his thesis. If teachers or other students suggest any improvement in the presentation and interpretation of results, the same may be incorporated with the approval of the major advisor. Thesis should be written as per the “*Thesis Writing Manual*” and modifications as approved by IGKV.
- (c) A student shall be allowed to submit thesis in fourth semester in case of Masters degree programme and in sixth semester in case of Ph.D. programme, after 17th week after registration provided student has completed all the course work upto 3rd semester in case of Masters programme and upto fifth semester in case of Ph.D. programme, to the Head of Department. The actual date of start of thesis submission shall be indicated in the academic calendar. However, the viva-voce examination shall be held after 21 weeks of registration in respective semesters.
- The last date of submission of thesis shall be one day before registration of the next academic session. The date of viva-voce examination shall be the date of award of provisional degree certificate.
- (d) A student who has registered the courses in 4th semester in case of Masters Programme and in sixth semesters in case of Ph.D. programme shall be eligible for submission of thesis within seven working days from the date of notification of results or upto one day before the registration of next academic session, whichever is later. If student fails to submit

thesis within this period, he/she shall have to register in the subsequent semester by paying continuation and examination fee. This will be applicable for students appearing in clearance examination or opting for revaluation also in case of Masters degree programme only. In case of Ph.D. degree programme, they shall apply for re-totalling.

- (e) The Masters and Ph.D. students, who carried out their thesis research work outside the IGKV, must submit thesis to the Major Advisor one month before the date of final submission of thesis at IGKV for necessary correction and final checking.
- (f) The thesis shall be submitted to HOD by student through major advisor for examination.
- (g) The thesis submitted by a student shall become the property of the University. Whenever any paper from the thesis or data is published, a foot-note shall always have to be given stating that the thesis has been submitted for the award of Master's/Ph.D. degree of the Indira Gandhi Krishi Vishwavidyalaya, Raipur.

SECTION – XXV : Process of thesis examination

25.0 Process of thesis examination

(i) Masters degree programme :

The thesis submitted shall be in partial fulfillment of the Masters degree programme, and evaluated by one external examiner. The Head of the Department shall send list of examiner (minimum three), through Dean, along with their consent, to the DI for approval of panel of examiners. In case of out campii, major advisor shall submit the list of examiner through respective Dean to DI.

After approval, HOD/ Dean (in case of out campii) shall send the thesis to examiner in the sequence approved by DI for evaluation. The examiner shall submit the report to HOD/Dean (in case of out campii), within 30 days from the date of issue of request letter. In case, the report is not sent by examiner within this period, then next examiner from the panel may be requested by HOD/Dean.

(ii) Ph.D. Degree programme :

The thesis submitted shall be in partial fulfillment of the PhD degree programme, and evaluated by two external examiners.

The Head of the Department shall get consent from minimum five examiners and shall send two copies of loose bound thesis, list of examiners, along with their consent to DI. The DI shall send thesis to two external examiners after approval from Vice Chancellor. The examiners shall submit report within 30 days from the issue of letter. In case, if the report is not sent by examiner within this period, then next examiner from the panel may be requested by DI.

(iii) Common guidelines for conduction of thesis examination of Master's and PhD programme

(a) Format of examiners report

1. Name of Student :
2. Subject :
3. College :
4. Thesis Title :
- A *EVALUATION OF THE THESIS*
 1. Introduction and objectives :
 2. Review of Literature :
 3. Research Technique and Methodology :
 4. Result and their Interpretation :
 5. Abstract :
- B *PRESENTATION OF DATA*
 1. Tabulation and summarisation of data :
 2. Illustration, Curves, Graphs, Histograms, Photographs etc. :
- C *LANGUAGE AND GRAMMER*
 1. Clarity of Expression :
 2. Correctness :
 3. Punctuation etc. :
- D General remarks about the thesis including items not covered above.
- E *WHETHER THIS RESEARCH IS A VALID CONTRIBUTION*
 1. Of value as basic research :
 2. Of value as applied research :
Towards betterment of Agricultural Science/
Technology
- F *REMARK ON ACCEPTANCE OF THESIS*
 1. Accepted as submitted :
 2. Accepted with minor modification, (suggest modification) :
 3. Accepted with major modifications (suggestions for rewriting, Further work, resubmission) :
 4. Rejected :

Name & Address of Examiner

Signature of Examiner

Date :

- (b) The examiner of Master's degree thesis evaluation shall not be below the rank of an Associate Professor or equivalent, and of the rank of Professor / equivalent in case of PhD.
- (c) If the report of external examiner in case of masters degree, and report of both the examiners in case of PhD degree are positive, date of conduction of viva-voce examination shall be notified by HOD/Dean in case of Masters Degree programme and the name of external examiner and date of conduction of viva voce by DI in case of PhD degree programme.
- The student shall be allowed to appear in viva voce examination after necessary corrections as suggested by examiner, before advisory committee in case of Master's degree programme, under the chairmanship of HOD/Dean (in case of out campii). The viva-voce examination of out campus students shall be conducted at the respective colleges under the chairmanship of Dean. The Dean shall invite respective HOD from Headquarter for conduction of viva-voce examination.
- In case of Ph.D viva voce, the oral examination shall be conducted before external examiner and advisory committee.
- (d) If external examiner in case of master's degree programme, and one or both examiner, in case of PhD degree programme suggest major modifications for rewriting, further work, resubmission, then the thesis shall be revised accordingly by the student and shall be sent to the same examiner for evaluation.
- (e) If one examiner in case of PhD degree programme rejects thesis, the thesis shall be sent to the third examiner as approved by the Hon'ble Vice-Chancellor. If the third examiner recommends the thesis for acceptance, the viva-voce shall be conducted by one external examiner as approved by the Hon'ble Vice-Chancellor. If the third examiner does not recommend for acceptance, the student shall have to conduct new research programme as per clause no 25.0(f).
- (f) When a thesis is rejected for the award of degree, by an examiner in case of masters degree programme, and by both examiners in case of PhD degree programme, then student shall register thesis in subsequent semester with new research programme to repeat the thesis, and shall submit the same, after at least two semesters in case of Masters degree programme and at least four semesters in case of PhD programme. The student shall register entire credits of thesis as repeat student. The student shall be required to submit fresh synopsis of his research work programme, however his old course programme shall be considered as such. It is also mandatory that the student should have minimum two semesters in case of masters degree programme and four semesters in case of PhD degree programme available for conducting his new research programme. The maximum duration requirement of both degree programmes will remain the same. The student shall be given "DF" grade (deffered).The student shall pay semester registration and examination fee in such cases.
- (g) If the performance of student is satisfactory in viva-voce examination "S" grade (Satisfactory) shall be awarded. If the performance of the student in viva-voce is not up to the mark, then student shall be awarded "US" grade (Unsatisfactory). He/she shall be required to register the thesis in next semester and shall re-appear only for viva-voce examination. The student shall have to pay continuation and examination fees. In this semester student shall be given two more chances of appearance in viva-voce examination. If the performance of the student is still not up to the mark, he/she shall not be eligible for award of degree.
- (h) The student shall submit corrected and hard bound copy of thesis to the Head of Department within 15 days of viva-voce examination.

- (i) The HODs/Dean (in case of out campii) shall submit to the office of DI, all the reports related to examination, including hard bound thesis (maximum 3 copies), **one** soft copy of thesis in **PDF format**, certificate of correction and Plagiarism, proof of submission of research paper by major advisor, within 02 months from the date of submission of thesis by the student in the office of Head of Department.
- (j) The degree shall be awarded on the unanimous recommendation of the advisory committee, in regard to the thesis and the performance of the student in the final viva-voce examination.
- (k) It is mandatory that one research paper should be submitted before submission of final bound thesis in case of Master's degree programme and two research papers should be submitted in case of PhD degree programme in NAAS rated journals above three rating.

SECTION – XXVI :Merit Scholarship

26.0 Merit Scholarship :

The merit scholarship will be provided to eligible PG candidate at the rate of Rs 5,400/- per academic session.

1. The scholarship shall be given to one student from each department.
2. A certificate of award of merit scholarship shall also be given to eligible students.
3. The Student who has obtained OGPA more than 8.5 (more than 85 percent) in first attempt will be eligible for scholarship. The student having highest OGPA shall be given the scholarship.
4. The basis of judging the highest mark shall be as under:
 - a. Scholarship for previous Year: It shall be decided on the basis of OGPA of bachelor degree programme.
 - b. Scholarship for Final Year: It shall be decided on the basis of OGPA of Previous Year of PG programme.
5. Students obtaining any other scholarship will not be eligible for this scholarship. Student has to submit an affidavit on non-judicial stamped paper regarding this information to the Dean of the College.
6. The attendance should not be less than 75 percent.
7. The student punished due to any activity of indiscipline, student on academic or conduct probation shall not be eligible.
8. If student has taken semester break/drop in any of the year will not be eligible for availing the merit scholarship.

If more than one student found suitable for merit scholarship, the student with lower age will be given preference. In such case only one student will be given scholarship and others will be provided a certificate of merit.

SECTION - XXVII Research Scholarship

27.0 Research Scholarship:

Master's Degree programme : Every Master's student (except service candidate), in case if he/she is attached to Institute outside the state under MoU for Master's research, shall be provided scholarship @ Rs. 5,000/- per month for a period of maximum 1 year. In case, he/she receives scholarship/ fellowship from other sources, he is required to submit its details through affidavit to Head of the department and Dean of the college/Faculty. Minimum 75% attendance in each month is essential to get the scholarship/Fellowship. The scholarship will be transferred to Bank account of the candidate. The scholarship will be terminated immediately in case of occurrence of indiscipline, semester break, discontinuing programme etc. Undertaking on affidavit will be taken from student's parent to this effect that he/she shall deposit the full amount of scholarship, in case the student is leaving the program without completion.

The students admitted under ICAR quota will be provided Rs 2000/- during the period of research work (IGKV State Budget). This will be in addition to ICAR scholarship and implemented.

Ph.D. Degree programme : Each Ph.D. student (except service candidate) during course work will be provided scholarship @ Rs. 5000/- per month for a period of maximum 1 year. If he/she undertakes research work within the state, he will be provided scholarship @ Rs. 5,000/- per month for a period of maximum 2 years. In case if he/she is attached to Institute outside the state under MoU for Ph.D. research, he will be provided scholarship @ Rs. 10,000/- per month for a period of maximum 2 years. In case, he/she receives scholarship/ fellowship from other sources, he is required to submit its details through affidavit to Head of the department and Dean of the college/Faculty. Minimum 75% attendance in each month is essential to get the scholarship/Fellowship. The scholarship will be transferred to Bank account of the candidate. The scholarship will be terminated immediately in case of occurrence of indiscipline, semester break, discontinuing programme etc. Undertaking on affidavit will be taken from student's parent to this effect that he/she shall deposit the full amount of scholarship, in case the student is leaving the program without completion.

The students admitted under ICAR quota will be provided Rs 2000/- during the period of research work (IGKV State Budget). This will be in addition to ICAR scholarship and implemented.

SECTION -XXVIII :University Medals

28.0 **University Medals:** The student fulfilling following criteria shall be eligible for Medals.

(a) Gold Medal :

1. The Gold medal and certificate shall be awarded to only those candidates who score minimum OGPA of 8.5. Medals shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. **The topper shall be given Gold Medal.**
2. In case of more than one student qualifying for the award, the value of the award will be shared among them.
3. A committee chaired by DI shall finalise recipient of gold medal. The Deputy registrar academic shall be member secretary. The DI shall submit the recommendation through registrar for approval to Vice Chancellor.

4. The Vice-chancellor's decision in all cases shall be final and there shall be no appeal against his decision.
5. A student, who fails in any paper/practical or repeats any paper/practical in any subject during the entire degree period, shall not be eligible for the award.
6. Gold Medals shall not be awarded to a student who has been kept on conduct probation/ warned/fined/found guilty of using unfair means or involved in a subversive activity.

(b) Silver Medal (at Master's level only):

The silver medal and certificate shall be awarded to only those candidates who score minimum OGPA of 8.5. Medals shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch.

The University silver medal and certificate shall be awarded to the topper of all the department.

If the same students get Gold Medal, in such case the Silver Medal shall be given to next topper.

All other conditions of Gold medal shall apply.

(c) Certificate of merit: A certificate of merit shall be awarded to toppers in every department in all the faculties. Certificate shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. **All other conditions of Gold medal shall apply.**

(d) Certificate of Honors : A student who earns OGPA 8.50 and above besides fulfilling criteria of university gold medal in PG and Ph.D. programme shall be awarded certificate of honor.

SECTION – XXIX : Award of Degree and Divisions

29.0 Award of Degree and Divisions:

Award of Degree :

Master's Degree : The degree shall be awarded when a student secures minimum 6.5 OGPA.

Ph.D. Degree : The degree shall be awarded when a student secures minimum 7.0 OGPA.

Division : The divisions shall be awarded, only in case of Master's degree programme, as under :

S. No.	OGPA	Percentage of marks	Division/Status
1.	8.50 and above	85 and above	I (with Honours)
2	7.00 to 8.49	70 to 84.99	I
3	6.5 to 6.99	65 to 69.99	II

SECTION – XXX : Punishments

30.0 Punishments: Punishment as under will be awarded on the gravity of the misconduct :

- (a) Levy of punitive fine, individually or in groups up to Rs. 20,000/- depending upon the gravity of the act of indiscipline including ragging. If the fine is not paid, the registration of the student(s) shall be cancelled.
- (b) Dismissal from the hostel.
- (c) Temporary suspension from the University / college.
- (d) Expulsion from the University / college up to rustication.
- (e) In reported ragging case, punishment will be awarded as per UGC regulation on curbing the menace of ragging in higher education institution 2009.
- (f) Placing the student on Conduct Probation: If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION BY the concerned Dean for a specific period, which could be for the entire degree programme. During the period of this conduct probation the student shall stand debarred from representing the college or University in any Meet, tournament, youth festival, cultural competition, railway concession etc. and shall also remain suspended from any student organization, and shall not be entitled to receive any stipend / scholarship/ fellowship.

In case of conduct probation of the student for entire degree programme, it may be reviewed after one year by the Dean of the College in consultation with the disciplinary committee. If during the conduct probation the student further indulges in the act of indiscipline, he/she shall be rusticated by the Dean of the College.

- (g) The loss or damage to any property / equipment of the campus as a result of demonstration / strikes resorted to by the students, shall be recovered either directly from the persons specifically identified where possible, or else collectively from such group of students which is responsible for organizing the demonstration / strike.

The powers of awarding punishment to the students shall be vested with the Deans of the College whose decisions shall be final and binding except in case of expulsion for one full semester or a longer period and rustication from the University. In such cases expulsion or rustication will be affected as per the regulations laid down in the next section.

- (h) In case student(s) found guilty in ragging , the punishment will be given as per UGC regulations on curbing the menace of ragging in higher education institutions -2009.

SECTION XXXI : Regulation regarding expulsion or rustication from University

31.0 Regulation regarding expulsion or rustication from University :

- (a) Expulsion of a student in the first semester or second semester of a academic year amounts to his/her expulsion for both the semesters. In either of these cases the expulsion amounts to removal of the student from the college for a period of one academic session i.e. current academic session. A student can be expelled for a maximum period of 4 semesters.

If a student continuing in the second semester of one year is expelled for two semesters, it implies his removal from the college for two years. If such a student is expelled for three semesters, still it will amount to his/her removal from the college for a period of two years. The period of expulsion will be counted in maximum duration requirement but will not be considered for calculating minimum duration of requirement.

- (b) The Dean on the basis of established charges against a student as per report of the college disciplinary committee can recommend expelling or rusticating a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college.
- (c) The cases of expulsion and rustication shall be forwarded to the Registrar by the Dean of the constituent college immediately after establishing the charges for expulsion or rustication. Before making any decision Dean should give fair chances of representation to student(s).
- (d) The student may appeal to the Vice-Chancellor for redressal of the grievance when punishment amounts to rustication from the University.
- (e) The Registrar will notify the order of expulsion/ rustication of the student immediately after the decision of the Vice Chancellor.
- (f) When facts come to the knowledge of the Vice-Chancellor, which makes him think that the order of the Dean requires revision, the Vice-Chancellor may revise the order of the Dean. The revised decision together with reasons shall be communicated to the Dean. The decision of the Vice-Chancellor shall be final.

SECTION XXXII : Photocopy of Answer Book under RTI

32.0 Photocopy of Answer Book under RTI

With effect from academic session 2016-17, supply of answer book to the students on demand under RTI Act is as below:

1. As per RTI Act, the photocopy of answer book may be issued to the students on demand. However, the identity of evaluators must not be disclosed.
2. The application for the issue of photocopy of answer books under RTI Act must be submitted by the student after the declaration of results.
3. Student can get his/her answer book only of up to one calendar year of the declaration of result.

SECTION XXXIII : Amending or canceling the result:

33.0 Amending or canceling the result :

33.01 If the result of a candidate is discovered to be vitiated by oversight mistake, omission, error, malpractice, fraud, improper conduct or any other reasons, the Vice- Chancellor shall have the power to amend or cancel the result as the case may be in such a manner so as to accord with the correct statement and true position and to make such declaration as the Vice-Chancellor may deem necessary.

33.02 If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby student has been benefited and that he/she has in the opinion of the Vice-Chancellor, been a party to or connived at the malpractice, fraud or improper conduct, the Vice- Chancellor shall have the power at any time, notwithstanding the award of the Certificate or Prize or a Scholarship, to amend the result of such candidate and to make such declaration as the Vice-Chancellor may deem necessary, including debarring of the candidate from the University for such a period as may be specified and the cancellation of the result of the candidate in such manner as the Vice-Chancellor may decide.

The date of stamping on certificate after such corrections will be the original date. The new date of issue will also be mentioned along with (DUPLICATE) stamp.

SECTION – XXXIV : Removal of difficulties

34.0 Removal of difficulties :

34.01 If any difficulty arises in giving effect to the provisions of these regulations, the Vice-Chancellor may issue necessary orders, which appear to him to be necessary or expedient for removing the difficulty.

34.02 No order under section 20.01 shall be questioned on the ground that no difficulty as is referred to in the said rule existed or was required to be removed.

34.03 The University on its own or through its Academic Council is free to modify, alter, add, delete any of its regulation, costs, fee structure etc. from time to time and would not entertain any representation on account of such modification.

34.04 Notwithstanding anything contained in these regulations the University / Academic Council shall make changes whenever necessary.

Declaration by the Student (to be added on fee submission page of MIS)

I hereby declare that I have downloaded the academic regulations from the university website and have read it and agree to abide by PG/Ph.D. academic regulations of IGKV, Raipur during my degree programme.

I also, hereby declare that I will not involve myself in any act of ragging and in such event I shall submit myself to the disciplinary jurisdiction of the College and the University and shall observe and abide by these rules and such other rules, revised / added/ amended from time to time.

इंदिरा गांधी कृषि विश्वविद्यालय
कृषक नगर, रायपुर 492 012 (छत्तीसगढ़)

न.क्र. वि.प.-119.03/शै.क्ष.-1/बै.शा./2019/68

रायपुर, दिनांक 04/04/2019

अधिसूचना

विश्वविद्यालय अधिसूचना Endt. F.No. ACM (119.03)/ACD-I/2019/8313 dated 08-03-2019 में उल्लेखित effective from 2nd Semester 2019-20 में आंशिक संशोधन करते हुए effective from First Semester 2019-20 पढ़ा जावे। शेष अधिसूचना यथावत रहेंगी।


कुलसचिव


पृ. न.क्र. वि.प.-119.03/शै.क्ष.-1/बै.शा./2019/69

रायपुर, दिनांक 04/04/2019

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

1. निदेशक शिक्षण एवं परीक्षा नियंत्रक, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर (छत्तीसगढ़)।
2. संचालक अनुसंधान/विस्तार सेवाएं, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर (छत्तीसगढ़)।
3. लेखानियंत्रक, इंदिरा गांधी कृषि विश्वविद्यालय, रायपुर (छत्तीसगढ़)।
4. अधिष्ठाता छात्र कल्याण, इंदिरा गांधी कृषि विश्वविद्यालय, रायपुर (छत्तीसगढ़)।
5. अधिष्ठाता, कृषि महाविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
6. अधिष्ठाता, स्वामी विवेकानंद कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
7. अधिष्ठाता, बैरिस्टर ठाकुर छेदीलाल कृषि महाविद्यालय एवं अनुसंधान केन्द्र, सरकंडा, बिलासपुर 495001 (छत्तीसगढ़)।
8. अधिष्ठाता, राजमोहिनी देवी कृषि महाविद्यालय एवं अनुसंधान केन्द्र, अजिरमा, अम्बिकापुर 497001 (छत्तीसगढ़)।
9. अधिष्ठाता, शहीद गुण्डाधुर कृषि महाविद्यालय एवं अनुसंधान केन्द्र, कुम्हरावन्ड, जगदलपुर 494001 (छत्तीसगढ़)।
10. अधिष्ठाता, संत कबीर कृषि महाविद्यालय एवं अनुसंधान केन्द्र, कवर्धा 491995 (छत्तीसगढ़)।
11. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, जिला अस्पताल के पिछे, जर्व (च), जांजगीर चापा 495668 (छत्तीसगढ़)।
12. अधिष्ठाता, दाऊ कल्याण सिंह कृषि महाविद्यालय एवं अनुसंधान केन्द्र, खपराडीह, भाटापारा, जिला-बलौदा बाजार भाटापारा 493119 (छत्तीसगढ़)।
13. अधिष्ठाता, पं. शिव कुमार शास्त्री कृषि महाविद्यालय एवं अनुसंधान केन्द्र, राजनांदगांव 491 441 (छत्तीसगढ़)।
14. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, न्यू गल्स कालेज बिल्डिंग, अलबेला पारा, कांकर 494 334 (छत्तीसगढ़)।
15. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, शासकीय बालक हायर सेकेंडरी स्कूल के पास, बेमेतरा 491 335 (छत्तीसगढ़)।
16. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, प्रथम तल, शासकीय गल्स कालेज, ओड़गो नाका, बैकुण्ठपुर, कोरिया 497 335 (छत्तीसगढ़)।
17. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, बोईरदादर फार्म, रायगढ़ 496 001 (छत्तीसगढ़)।
18. अधिष्ठाता, कृषि महाविद्यालय एवं अनुसंधान केन्द्र, नारायणपुर 494661 (छत्तीसगढ़)।
19. अधिष्ठाता, पं. किशोरी लाल शुक्ला उद्यानिकी महाविद्यालय एवं अनुसंधान केन्द्र, पेंडरी, जी.ई. रोड, राजनांदगांव 491 441 (छत्तीसगढ़)।
20. अधिष्ठाता, उद्यानिकी महाविद्यालय एवं अनुसंधान केन्द्र, कुम्हरावन्ड फार्म (के.वी.के. प्रक्षेत्र) जगदलपुर 494 001 (छत्तीसगढ़)।
21. अधिष्ठाता, भवानीलाल रामलाल साव मेमोरियल कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, पंडरिया रोड, मुंगेली 495334 (छत्तीसगढ़)।
22. प्राध्यापक एवं विभागाध्यक्ष, शस्य विज्ञान विभाग / आनुवंशिकी एवं पादप प्रजनन विभाग / कीट विज्ञान विभाग / पौध रोग विज्ञान विभाग / पावप कार्यिकी कृषि जैव रसायन औषधीय एवं संगंध पौध विभाग / कृषि अर्थशास्त्र विभाग / कृषि सूक्ष्म जीव विज्ञान विभाग / मृदा विज्ञान एवं कृषि रसायन विभाग / कृषि मौसम विज्ञान विभाग / कृषि सांख्यिकी एवं सामाजिक विज्ञान विभाग / पादप आण्विक जीव विज्ञान एवं जैव प्रौद्योगिकी विभाग / कृषि विस्तार विभाग / वानिकी विभाग / कृषि व्यवसाय एवं ग्रामीण प्रबंधन विभाग / फल विज्ञान विभाग / सब्जी विज्ञान विभाग / पुष्प विज्ञान एवं भुदृश्य वास्तुकला विभाग, कृषि महाविद्यालय, रायपुर, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
23. प्राध्यापक एवं विभागाध्यक्ष, कृषि मशीनरी एवं शक्ति अभियांत्रिकी विभाग / मृदा एवं जल अभियांत्रिकी विभाग / कृषि प्रसंस्करण एवं खाद्य अभियांत्रिकी विभाग / स्वामी विवेकानंद कृषि अभियांत्रिकी एवं प्रौद्योगिकी महाविद्यालय एवं अनुसंधान केन्द्र, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
24. - कृपया इस अधिसूचना को अपने विभाग के शिक्षकों/वैज्ञानिकों/विद्यार्थियों आदि के संज्ञान में लाने का कष्ट करें।
25. उप-कुलसचिव (स्थापना)/उप-लेखानियंत्रक/प्रभारी, पीजी सेल/उप परीक्षा नियंत्रक/सहायक परीक्षा नियंत्रक/सूचना एवं जनसंपर्क अधिकारी/नोडल अधिकारी, आईजीकेवीएमआईएस, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
26. माननीय कुलपति जी के निज सहायक, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर 492012 (छत्तीसगढ़)।
27. सर्वर प्रभारी, विश्वविद्यालय वेबसाईट, इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर की ओर सर्वसंबंधिता को ई-मेल करने एवं विश्वविद्यालय की वेबसाईट में अपलोड करने हेतु।

26. उप-कुलसचिव (शैक्षणिक) शाखा के शाखा अधिकारी (शैक्षणिक)/शैक्षणिक-दो तथा शैक्षणिक-तीन को आवश्यक कार्यवाही करने हेतु प्रेषित।
27. प्राचार्य / संचालक, कृषि महाविद्यालय, जोरापाली (केनापाली) रोड, रायगढ़ (छत्तीसगढ़) / कृषि महाविद्यालय, कलेक्टर कार्यालय के सामने, दन्तेवाड़ा (छत्तीसगढ़) / भारतीय कृषि महाविद्यालय, पद्मनाभपुर, पुलगांव चौक, दुर्ग (छत्तीसगढ़)/ छत्तीसगढ़ कृषि महाविद्यालय, सनराईस केम्प, रिसाली (भिलाई), धनोरा रोड, ग्राम-धनोरा, पो.-हनोंदा, दुर्ग (छत्तीसगढ़)/ महामाया कृषि महाविद्यालय, नगरी रोड, ग्राम-सियादेही, पो.-अरोद, धमतरी (छत्तीसगढ़)/ श्रीराम कृषि महाविद्यालय, श्रीराम परिसर, ग्राम-ठाकुरटोला, पो.-सोमनी, राजनांदगांव (छत्तीसगढ़)/ भोरमदेव कृषि महाविद्यालय, कवर्धा 491 995 (छत्तीसगढ़)/ मार्गदर्शन संस्थान कृषि महाविद्यालय, सिंग रोड, चोपड़ा पारा, अविकापुर, सरगुजा-497001 (छत्तीसगढ़)/ रामनिवास सारडा कृषि महाविद्यालय, गायत्री मंदिर के पास, अंबागढ़ चौकी, राजनांदगांव (छत्तीसगढ़)/ भारतीय कृषि अभियांत्रिकी महाविद्यालय, दुर्ग (छत्तीसगढ़)/ छत्तीसगढ़ कृषि अभियांत्रिकी महाविद्यालय, भिलाई, दुर्ग (छत्तीसगढ़)/ दन्तेश्वरी उद्यानिकी महाविद्यालय, मनोपचार चिकित्सालय के पास, माना बरती, धमतरी रोड, रायपुर (छत्तीसगढ़)/ रानी दुर्गावती उद्यानिकी महाविद्यालय, मेंढुका, धेन्ड़ा रोड, बिलासपुर (छत्तीसगढ़)/ के. एल. उद्यानिकी महाविद्यालय, पोडियाडीह मार्ग, धमतरी (छत्तीसगढ़)/ गायत्री उद्यानिकी महाविद्यालय, गोकुलपुर रुद्री रोड, धमतरी (छत्तीसगढ़)।


कुलसचिव

INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR 492 012 (CHHATTISGARH)

F.No. ACM (119.03)/ACD-1/2019/

Raipur, Dated -03-2019

NOTIFICATION

The Academic Council in its 119th Meeting held on 09th and 10th January 2019 approved the revised and updated Academic Regulation as per IGKVMIS for Under Graduate, Post Graduate and Ph.D. programme. This shall be effective from 2nd Semester 2019-20 for all the programmes and years.

REGISTRAR

Endt. F.No. ACM (119.03)/ACD-1/2019/ 8313

Raipur, Dated 8-03-2019

Copy for information and necessary action :-

1. The PA to Hon'ble V.C., IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
2. The Director of Instructions/Controller of Examination, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
3. The Director of Research Services/Director of Extension Services, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
4. The Dean Students Welfare, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
5. The Dean, College of Agriculture, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
6. The Dean, B.T.C. College of Agriculture & Research Station, Sarkanda Farm, Bilaspur 495 001 (Chhattisgarh).
7. The Dean, S.G. College of Agriculture & Research Station, Kumhrawand Farm, Jagdalpur 494 005 (Chhattisgarh).
8. The Dean, R.M.D. College of Agriculture & Research Station, Ajirma Farm, Ambikapur 497001(Chhattisgarh).
9. The Dean, S. K. College of Agriculture and Research Station, Kawardha, Kabirdham 491995 (Chhattisgarh).
10. The Dean, College of Agriculture, Janjgir-Champa (Chhattisgarh).
11. The Dean, DKS College of Agriculture & Research Station, Bhatapara, Distt.-Baloda Bazar -Bhatapara 493119 (Chhattisgarh).
12. The Dean, College of Agriculture and Research Station, Bemetara / SKS College of Agriculture, Rajnandgaon / Koriya / Raigarh / Kanker / Narayanpur / Gariyaband/ Chhuikhadan / Jashpur / Korba / Kurud / Mahasamund (Chhattisgarh).
13. The Dean, Pt. KL Shukla College of Horticulture, Rajnandgaon (Chhattisgarh).
14. The Dean, College of Horticulture, Jagdalpur (Chhattisgarh).
15. The Dean, SV College of Agricultural Engineering and Technology & Research Station, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
16. The Dean, B.S.R.S.M. College of Agricultural Engineering and Technology & Resarch Station, Pandariaya Road, IGKV, Mungeli 495 334 (Chhattisgarh).
17. The Professor & Head, Department of Plant Molecular Biology & Biotechnology / Genetics & Plant Breeding / Agricultural Microbiology / Agricultural Statistics and Social Science (language) / Soil Science & Agricultural Chemistry / Agriculture Extension / Agronomy / Forestry / Plant Physiology Agricultural Biochemistry Medicinal and Aromatic Plants / Fruit Science /Vegetable Science / Floriculture and Landscape Architecture / Agro-meteorology / Agri-Business and Rural

Management / Entomology / Agricultural Economics / Plant Pathology College of
Agriculture, Raipur

Professor and head, Department of Agricultural Processing and Food Engineering,
Soil and Water Engineering / Farm Machinery and Power Engineering, S.V. College
of Agricultural Engineering and Technology and Research Station, Raipur

18. The Deputy / Assistant Controller of Examination / I/c, PG Cell, Directorate of
Instructions, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
19. ~~The~~ In-charge, University Web-site, IGKV, Krishak Nagar, Raipur 492012
(Chhattisgarh) for up-loading the same and & please send Email all concerned.
20. The Nodal Officer, IGKVMIS, IGKV, Krishak Nagar, Raipur 492012 (Chhattisgarh).
21. The Assistant Account Officer, Office of the Dean – COA, Raipur/SVCAETRS, Krishak
Nagar, Raipur (Chhattisgarh).
22. The S.O. (Academic)/ACD-II and ACD-III, Office of the Registrar, Academic section,
IGKV, Krishak Nagar, Raipur for information and necessary action.
23. The Principal, Bharti College of Agriculture, Padmanbhpur, Pulgon Chouk, Durg
(Chhattisgarh).
24. The Principal, Boramdeo College of Agriculture, Kawardha - 491 1005
(Chhattisgarh)
25. The Principal, Chhattisgarh College of Agriculture, Risali (Bhilai), Dhanora Road,
Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
26. The Principal, Ramnivas Sharda College of Agriculture, Near Gayatri Temple,
Ambagarh Chwoki, Rajnandgaon (Chhattisgarh).
27. The Principal, College of Agriculture, In front of Collector Office, Dantewada
(Chhattisgarh).
28. The Principal, College of Agriculture, Jorapali (Kenapali) Road, Raigarh
(Chhattisgarh).
29. The Principal, Mahamaya College of Agriculture, Nagri Road, Village-Siyadehi, Post -
Aroud, Dhamtari (Chhattisgarh).
30. The Principal, Mardarshan Sansthan College of Agriculture, Ring Road, Chopra Para,
Ambikapur, Sarguja - 497 001 (Chhattisgarh).
31. The Principal, Shriram College of Agriculture, Shriram Prisar, Village - Thakur Tola,
Post - Somani, Rajnandgaon (Chhattisgarh).
32. The Principal, Danteshwari College of Horticulture, Near Manoupchar Hospital,
Mana Basti, Dhamtrai Raod, Raipur (Chhattisgarh).
33. The Principal, Gayatri College of Horticulture, Gokulpur Rudri Road, Dhamtari
(Chhattisgarh).
34. The Principal, Kanhaiya Lal College of Horticulture, Dhamtari (Chhattisgarh).
35. The Principal, Rani Durgawati College of Horticulture, Meduka, Pendra Road, Distt. -
Bilaspur (Chhattisgarh).
36. The Principal, Chhattisgarh College of Agricultural Engineering, Risali (Bhilai),
Dhanora Road, Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
37. The Principal, Bharti College of Agricultural Engineering, Padmanbhpur, Pulgon
Chouk, Durg (Chhattisgarh).

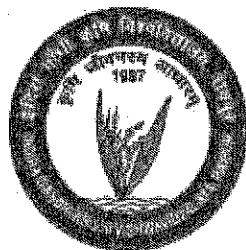

REGISTRAR

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**ACADEMIC REGULATIONS
for
BACHELOR DEGREE PROGRAMME**

- **B. Sc. (Agriculture)**
- **B. Sc. (Horticulture)**
- **B. Tech. (Agricultural Engineering)**

**Faculty of Agriculture/Faculty of Horticulture/
Faculty of Agricultural Engineering**



**INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR (C.G.) - 492 012**

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Dr. S. K. Patil
Vice-Chancellor, IGKV, Raipur

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Registrar, IGKV, Raipur

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Dr. R. K. Sahu, Professor PG Section o/o DI, IGKV, Raipur -Member
Dr. R. K. Dantre, Dy. Controller Examinations IGKV, Raipur-Member
Dr. K. L. Nandeha, Professor & Head, Deptt. of Agronomy, CoA, Raipur-Member
Dr. C.P. Khare, Professor & Dy. Registrar (Acad.), IGKV, Raipur-Member
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Dr. (Mrs.) Manju Tiwari, Asst. Prof. / PG Cell o/o DI, IGKV, Raipur-Member

Published by

Directorate of Instructions, IGKV, Raipur

ACADEMIC AUDIT CERTIFICATE

Certified that all the academic activities including regulations of Indira Gandhi Krishi Vishwavidyalaya Raipur with respect to UG programme of Agriculture, Horticulture and Agriculture Engineering are audited and updated by academic council of university.

Date :.....

No. of Academic Council:.....

REGISTRAR

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ACADEMIC REGULATIONS FOR BACHELOR DEGREE PROGRAMME

1.0

Section - I : Title and scope

- 1.01** These Academic Regulations shall be called "Indira Gandhi Krishi Vishwavidyalaya Undergraduate Academic Regulations" for obtaining Bachelor Degree in the Faculty of Agriculture, Faculty of Horticulture and Faculty of Agricultural Engineering under semester system.
- 1.02** The regulations provided herein shall apply to all Bachelor degree programmes offered by the Indira Gandhi Krishi Vishwavidyalaya to the students admitted in Agriculture; Horticulture and Agricultural Engineering faculties.

2.0

Section - II : Definitions

- 2.01** **University:** The University means Indira Gandhi Krishi Vishwavidyalaya, Raipur, Chhattisgarh.
- 2.02** **State Government:** State Government means the Government of Chhattisgarh.
- 2.03** **Academic session:** An academic session is a period during which a cycle of one year study is completed. There shall be two semesters in an academic session.
- 2.04** **Semester:** A semester shall normally consist of 20-21 weeks with 95 instructional days plus examination days.
- 2.05** **Curriculum:** It is a series of courses offered to provide learning opportunities to meet the requirements for a degree.
- 2.06.1** **Course:** A course is a unit of instructions, series of classes and work experience extending over a semester. It has a specified number, title and credits. Each course is denoted by specific number, which has specific meaning as describe below:
AGRO-5111 Agro-Agronomy Course, First digit – Related to No. of Course revisions recommended by National Level Committee of Deans, Second digit – related to Year, Third digit – related to Semester, Fourth digit- course number of the subject in particular semester i.e. Introductory Agriculture.
ASOIL – 5321 means Asoil – Agriculture – Soil Science Course, 5 (First digit) – 5th Deans Committee, 3 (Second digit) – related to third year, 2 (Third digit) related to second semester, 1 (Fourth digit) – related to course number of the subject in particular semester.
- 2.06.2** **Non credit course (NC):** Non credit courses are those courses in which credits are assigned but they are not taken into account for calculating GPA, CGPA, OGPA or percentage marks.
- 2.06.3** **Repeat course:** Repeat course(s) is/are those wherein a student fails and repeats the course.
- 2.07** **Credit hours:** It is a measure of quantity of work done in a course. One credit represents one contact hour per week for theory and two hours for practical. The first credit within the parenthesis indicate the number of contact hours for theory and second credit indicates contact hours for practical.
3(2+1) means two-credit theory and one credit practical with a total of 3 credits.
2(2+0) mean 2-credit theory without practical.
2(0+2) mean 2-credit practical without theory.
- 2.08** **Course Load:** It is the total number of credits a student shall register in a semester.
- 2.09** **System of Grading:** The semester system of education is adopted in which performance of student is evaluated by continuous and comprehensive system of examination. Several courses are offered in every semester with weights assigned in the form of credits. In majority of the courses marks are given which are converted into grade points. In some courses credits are

assigned however marks are not converted into grade points instead satisfactory (S) and unsatisfactory (US) grades are assigned. Such courses do not influence GPA, CGPA or OGPA. However satisfactory grade is mandatory for completion of degree programme. The following cumulative performance indicators are used for this purpose.

- 2.09.1 Grade Point (GP):** It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place.
- 2.09.2 Grade Point Average (GPA):** It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester.
- 2.09.3 Cumulative Grade Point Average (CGPA):** Cumulative performance of a student at the end of particular semester during degree programme, calculated using the formula of GPA.
- 2.09.4 Overall Grade Point Average (OGPA):** It is the measure of overall performance of a student on completion of the degree programme.
- 2.09.5 Percentage of marks:** The percentage of marks will be product of OGPA and 10.0. It will be calculated upto one decimal point.
- 2.09.6 "S" and "US" grade:** "S" grade means satisfactory performance and "US" grade means unsatisfactory performance. These grades are assigned in non credit courses (NC).
- 2.10 Examination:** Examination means practical, theory and all such examinations, which are conducted under the semester system.
- 2.11 Superintendent:** Superintendent means Dean/Principal of the College who shall act as Superintendent of Examination.
- 2.12 Assistant Superintendent:** Assistant Superintendent means the teacher so appointed by the Dean / Principal of the College to supervise the Examinations.
- 2.13 Teacher:** Teacher means a person appointed or recognized by the University for the purpose of imparting instructions and / or conducting and guiding research and / or extension programmes.
- 2.14 College Advisor:** The Dean / Principal will be the college advisor for all the classes of UG programme.
- 2.15 Class Advisor:** Class Advisor means a teacher of the Faculty who has been nominated by the Dean/ Principal of the Institution to advise students in academic matters. There will be only one advisor for each class. Normally, the same teacher shall continue as class advisor for entire degree programme.
- 2.16 Invigilator:** Invigilator means the teacher directly engaged in invigilation work in the examination.
- 2.17 Flying Squad :** Flying squad means a team consisting of teachers/ scientists/ officers/ technical staff constituted by the University / Director of Instructions/ Controller of examination of the University to prevent use of unfair means / malpractices in the examination.
- 2.18 RAWE/RHWE:** Rural Agricultural/Horticultural Work Experience is one semester training to be carried out at various research centres, farms, villages and institutes in the fourth year of B.Sc. (Ag./Hort.) Programme.
- 2.19 In-plant training:** One semester training in commercial plants, cooperatives, institutes and / or organization in the last semester of B.Tech. (Agril. Engg.) programme.
- 2.20 Observer:** Observer is an officer nominated by the Director of Instructions / Controller of Examination of the University amongst teachers/ scientists / officers to supervise the conduct of examination in the affiliated college(s).
- 2.21 New entrants:** New entrants are those students of first year who have just been admitted

through fresh admission process.

- 2.22 Continuing students:** Continuing students are the students other than new entrants who are paying regular fees and are on the rolls of university.
- 2.23 Class Repeater:** Students failed in more than SIX subjects in first year at the end of academic session, or those students belonging to any year whose entire previous academic performance of a certain academic session has been cancelled due to misconduct/unfair-means are called class repeater.
- 2.24 Course repeater:** A student failed /dropped in more than SIX courses of any year (theory and practical separately) in II, III or IV year class at the end of academic session will be called course repeater.
- 2.25 Students on Academic Probation:** Students failed in six or less than SIX subjects (cumulative of I and/or II and/or III year) at the end of academic session are placed under Academic Probation. The academic session will be counted towards the maximum period of degree requirement.
- 2.26 Conduct Probation:** If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION BY the concerned Dean / Principal for a specific period, which could be for the entire degree programme.
- 2.27 Expulsion:** Expulsion implies removal of the student from the college rolls for a period of one semester or more.
- 2.28 Rustication:** Rustication is permanent removal of the student from the University rolls.
- 2.29 Outgoing students:** Outgoing students are those students of final year who have completed the minimum semester requirements of a degree programme, but not those students who have not cleared some of the failed course(s) even after completing the minimum semester requirements.
- 2.30 Registration in the courses:** The registration means deposition of fee through online system and generation of registration card on scheduled dates as notified by the university.
- 2.31 Break:** It is period of absence (full semester) requested by student on valid grounds and permitted by Dean/Principal. The break period shall not be counted toward minimum duration requirement however it will be counted towards maximum duration requirement.
- 2.32 Drop:** Drop is a period of absence because of cancellation of semester due to failure of fee payment and registration in time, use of unfair-means, absence of student without taking break or any other reason. The drop period shall not be counted toward minimum duration requirement however it will be counted towards maximum duration requirement.
- 2.33 MIS : Management Information System of IGKV.**

Section – III : Admission and Registration by new entrants

3.0 Admission and Registration by new entrants

3.01 Academic Calendar: The academic calendar of different programmes shall be decided by Academic Council in each academic year and will be uploaded in the Vishwavidyalaya website. All the academic activities of the university related to schedules of admission, teaching days, examination, result declaration, break of semester and extracurricular activities shall be indicated in the academic calendar.

Admission of the nominees of Govt. of Chhattisgarh / Govt. of India / ICAR shall be regulated as per procedure laid down by the University from time to time.

In constituent Colleges, admission to ICAR candidate(s) will be given as per guidelines of ICAR.

- a. The admission rules for entrance examination as decided by state government will be followed subject to observation of statutory provision of the university.
- b. Minimum admission requirements on management seats shall be as per the PAT/PET guidelines or as notified by the university.
- c. For affiliated colleges, 15 percent seats of total intake capacity shall be under management quota. The rest of the 85 % seats shall be filled up through counseling organized by the University. The seats of management quota shall be filled up from the bonafied candidates of Chhattisgarh appeared in entrance examination. If candidates from entrance examination are not available then these seats can be filled up from bonafied students of Chhattisgarh based on merit of class 12th examination. In case of non availability of such students from Chhattisgarh the seats can be filled up from students of other states. University has rights to frame any other criteria to fill up such seats if remain vacant.
- d. Decision of University shall be final in deciding procedure of admission and finalization of number of seats in affiliated College.
- e. Reservation rules applicable for to SC, ST, OBC, female, physically handicapped, freedom fighter and other category candidates shall be made applicable as per norms of the state government. The certificate in this regard needs to be compulsorily submitted at the time of counseling.
- f. The tuition fee for regular / repeat and failed students shall be applicable as decided by the university from time to time.

3.02 Student must not be below the age of 16 years on 31st August of the admission year.

3.03 Students passing 10+2 system of examination with Physics, Chemistry, Mathematics and English subjects shall be the minimum requirement for admission to B.Tech (Agril. Engg.) degree course.

3.04 Students passing 10+2 system of examination with Physics, Chemistry, Mathematics/Biology/ Agriculture and English or Hindi subjects shall be the minimum requirement for admission to B.Sc.(Ag/Hort.) degree programmes.

3.05 The admission process including registration shall be completed within 30 days from the date of first registration. In case of unavoidable circumstances, it can be permitted up to 15 more days. The foreign students will be exempted from this clause and they will be given admission as and when ICAR/Embassy grants permission.

3.06 The new entrants selected / nominated for admission to a degree programme of the University shall become enrolled students of the University only on completion of all the formalities, documents as per rules / guidelines prescribed by the University and state Government from time to time.

- 3.07 Student Identification System:** After admission, University will allot unique identification number (UIDN). The UIDN will have 8 digits. The first 4 digits shall indicate the year of admission i.e. 2019 stands for two thousand nineteen-twenty Academic session. The next four digits will represent serial number of students admitted in a particular session, i.e. 0050 means fiftieth students admitted in particular session. This UIDN will be used as Roll No. of the student for appearing in any examination of the University. It is mandatory to mention this UIDN in student identification card and all documents /applications of the student. The same UIDN shall be carried forward in case students gets admission into higher degree programme.
- 3.08 Identity card:** An identity card shall be issued to each enrolled student by Dean /Principal of respective College indicating UIDN as his identification number. This identity card should be carried by the student and be shown, whenever required. The students should always quote the UIDN, while making correspondence with College/University. The identity card should be renewed every year. In the case of loss, duplicate identity card will be issued from respective colleges on payment of prescribed fee.
- 3.09 Cancellation of admission:** If a student is admitted who does not fulfill the prescribed requirement of admission and got admission by mistake or oversight or omission and if such case is detected in later stage, the university reserves right to cancel that admission at any time. A student admitted on the basis of false, incomplete, wrong information or document or hid some facts at the time of admission knowingly or unknowingly, in such case university reserves right to cancel admission at any time without prior notice to the student.

- 4.0 Section - IV : Fee submission & Registration by continuing students**
- 4.01** The students on roll of the university must deposit the fee and complete the registration of courses online. The fourth year student shall have to opt the courses from module and complete the registration after submission of fee.
The deposition of fee shall be allowed upto 7th day, including the date of registration without any late fee charges. After this period, late fee payment will be allowed upto 30th day including the date of registration @ Rs. 100/- per day.
After that in special cases, on the recommendation of Dean/Principal, certifying the attendance of student, permission shall be given by DI with late fee of Rs. 4000/-. This schedule will include holidays.
- 4.03** Those continuing student whose academic standing is not confirmed will have to deposit prescribed continuation & examination fee only within scheduled time.
The date and amount of final fee submission of such students, as per their academic standing, will be notified by University separately, as and when their academic standing is confirmed after declaration of results of revaluation, clearance exam or availing the benefit of grace marks.
- 4.05 Allotment of courses and teachers:** The Dean/Principal shall ensure allotment of courses and their teachers, one week before the date of registration. These informations will be updated by Dean/Principal in MIS.
- 5.0 Advisory system**
- 5.01 College Advisor:** The Dean / Principal will be the college advisor for all the classes of UG programme. The college advisor will keep a copy of all the records of students. He will be responsible for coordinating the activities of class advisors and updating student's status in MIS specifically related to study status (semester break/ drop, status of left out students, status of conduct probation, cases of unfair means). These information will be updated by college advisor as and when the academic standing of student changes.
The college advisor will display the list of eligible students for appearing in the examination of registered semester based on attendance one week before start of examination. He will ensure that the debarred students is not allowed to appear in examination even if he/she produces the admit card. The Dean/ Principal will update the information of such students in MIS. If information is not updated in MIS by Dean/Principal the admit card shall be issued based on existing information in MIS.
- 5.02 Class Advisor:** Dean/Principal of the College shall nominate a class advisor for every class soon after the students' admission. The advisor shall be nominated amongst the Professors/Associate Professors/Assistant Professors of the teaching departments or equivalent post. The same class advisor will continue to look after the interests of all the students admitted in a particular session till completion of the degree programme.
- a. After admission of student, the advisor will maintain up-to-date academic record of student including home address, phone number, semester break/ drop, status of left out students, status of conduct probation, cases of unfair means, eligibility for appearing in the examination of registered semester and will keep in touch with the academic progress of the student. He/she will meet his/her advisees collectively at least once in a month.
 - b. The class advisor will take a print out of eligible students to attend the classes in a particular semester and will provide a copy to all the teachers of that class and college advisor for maintaining their attendance after the first date of fee payment. He will keep on updating the student list upto 30th day of fee payment. He will ensure that no student other than recorded in this list attends the classes.
 - c. He will report all these information to college advisor.

- d. At the beginning of each semester, the class advisor shall advise his/her student to pay fee and register the courses including repeat courses, based on academic regulation.
- e. The class advisor will be responsible for downloading and keeping records of all the students in each semester from class advisor dash board of MIS. The class advisor will also advise all the students to use MIS for fee payment, registration status and their results.
- f. The class advisor will advise students to check their registration cards in MIS for its appropriateness in relation to regular/ failed courses.
- g. In this matter, entire responsibilities lies with the student if any mistake/omission is found at any time during the course of study student will be held responsible and for which an undertaking will be submitted by the student in each semester.
- h. No application of students will be entertained unless properly recommended by the class advisor.

6.0 Curriculum and programme of study

6.01 The students admitted in the University shall be required to follow the curriculum as prescribed, revised and approved by the Academic Council from time to time.

6.02 Class Time Table: At the beginning of semester, the Dean/ Principal shall prepare the class timetable and communicate the same to the students through class advisor. A copy of the same should also be available to all concerned including D.I. and Registrar.

6.03 Course Teachers: The Dean/ Principal will nominate the Course Teachers for each course before the commencement of the semester. The course teacher shall be responsible in all matters concerned with the conduct of the course. When more than one teacher is teaching a course, first teacher will act as Internal Examiner during practical examination. In absence of first teacher, the second teachers will be responsible for overall planning, conduct of the course and will act as internal examiner during practical examination.

7.0 Merit Scholarship

The merit scholarship will be provided to eligible UG candidate at the rate of Rs 4,500/- per academic session.

7.01 In every college, maximum two students per class, in each academic session shall be eligible for merit scholarship.

7.02 The students who have passed all the subjects in first attempt with the highest CGPA amongst all the students of the class shall be eligible for merit scholarship.

7.03 Basis of selecting student:

- a. First Year: A merit list shall be prepared based on marks on 12th class examination and the top two students shall be awarded the scholarship.
- b. Second Year: Two topper students on the basis of cumulative CGPA of first year.
- c. Third Year: Two topper students on the basis of cumulative CGPA upto second year.
- d. Fourth Year: Two topper students on the basis of cumulative CGPA upto third year.
- e. Students obtaining any other scholarship will not be eligible for this scholarship. Student has to submit an affidavit on non-judicial stamped paper regarding this information to the Dean of the College.
- f. The attendance should not be less than 75 percent.
- g. The student punished due to any activity of indiscipline, student on academic or conduct probation shall not be eligible.
- h. If student has taken semester break/drop in any of the year will not be eligible for availing the merit scholarship.
- i. If more than one student found suitable for merit scholarship, the student with lower age

will be given preference. In such case only one student will be given scholarship and others will be provided a certificate of merit.

8.0 Section - V : Requirements for the Award of Degree, Duration, Credit requirements and Division

8.01 A student is required to complete the duration, credit requirements and minimum OCGA for the award of degrees as decided by Academic Council from time to time.

S.N.	Degree	Duration requirement (Semester)		Minimum credit Requirement	
		Min.	Max.	4 th Dean	5 th Dean
1.	B.Sc. (Ag.)	8	14	169	175
2.	B.Sc. (Hort.)	8	14	168	174
3.	B. Tech. (Agril. Engg.)	8	14	171	185

8.02 Division: A student obtaining OGPA of 5.50 or above on 10-point scale besides other requirements shall be eligible for the award of degree. The division shall be awarded as below:

S.N.	OGPA	Percentage of marks	Division/Status
1	8.00 and above	80 and above	I with Honours
2	7.00 to 7.99	70 to 79.99	I
3	6.00 to 6.99	60 to 69.99	II
4	5.50 to 5.99	55 to 59.99	Pass
5	Below 5.50	Below 55	Fail

In case a student fails to obtain a minimum 5.50 OGPA required for Bachelor degree, he / she will have to opt optional/elective courses available in the consequent semesters. Marks obtained in such courses will be counted for OGPA.

The student will not be eligible for getting PDC or degree in case any fee is pending after the completion of degree requirements.

8.03 The semester(s) drop (cancelled) because of any reason, shall not be counted towards minimum duration requirements but it shall be counted in maximum duration requirement.

8.04 A student whose semester has been cancelled for any reason shall be eligible to resume his/her studies in the subsequent academic session as and when the courses are available in the semester in which the student has discontinued provided that:

- He/ She has completed a minimum duration requirement of two semesters.
- The total period of gap shall not exceed 2(two) semesters including the semester in which he/she had been dropped.

8.05 Calculation of Overall Grade Point Average (OGPA) and percentage:

The following cumulative performance indicators are used to arrive at OGPA of student.

- Grade Point:** It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place.

Grade point is calculated using following formula;

$$GP1 = \frac{\frac{CT * MoT}{MmT} + \frac{CP * MoP}{MmP}}{CT + CP} * 100 * \frac{1}{10}$$

Where - C_T – Credit in Theory, C_P – Credit in Practical, MoT – Marks Obtained Theory, MoP – Marks Obtained Practical, MmT – Maximum Marks Theory, MmP – Maximum Marks Practical

- Grade Point Average (GPA):** It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester, and is calculated using following formula;

$$GPA = \frac{C1(GP1) + C2(GP2) + \dots + Cn(GPn)}{Total\ Credit\ (C1 + C2 + \dots + Cn)}$$

Where C1= Total Credit of first course and so on, GP1 = Total Grade point of first course and so on.

- c. **Cumulative Grade Point Average (CGPA):** Cumulative performance of a student at the end of particular semester during degree programme is calculated using the formula of GPA.
- d. **Overall Grade Point Average (OGPA):** The CGPA after completion of degree programme will be OGPA. The GP, GPA, CGPA and OGPA are expressed on a 10-point scale up to second decimal place, without rounding up.
- e. **Calculation of percentage:** The OGPA multiplied by 10 will give percentage of marks obtained by a student at the end of degree programme. This method will not be used for calculation of percentage during the degree programme. The details of calculation of GPA, CGPA, OGPA and percentage of marks are explained in following table.

Calculation of GPA in first semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
A 1(0+1)	0	1	1	0	50	0	44	8.80
B 1(1+0)	1	0	1	100	0	63	0	6.30
C 2(1+1)	1	1	2	70	30	60	29	9.11
D 2(0+2)	0	2	2	0	50	0	35	7.00
E 2(2+0)	2	0	2	100	0	60	0	6.00
F 3(2+1)	2	1	3	70	30	59	28	8.73
G 4(3+1)	3	1	4	70	30	57	27	8.35
Total Credits			15	Grade Point Average (GPA) of first semester				7.93

Calculation of GPA and CGPA after second semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
First semester								
A 1(0+1)	0	1	1	0	50	0	44	8.80
B 1(1+0)	1	0	1	100	0	63	0	6.30
C 2(1+1)	1	1	2	70	30	60	29	9.11
D 2(0+2)	0	2	2	0	50	0	35	7.00
E 2(2+0)	2	0	2	100	0	60	0	6.00
F 3(2+1)	2	1	3	70	30	59	28	8.73
G 4(3+1)	3	1	4	70	30	57	27	8.35
Second semester								
A 1(0+1)	0	1	1	0	50	0	29	5.80
B 1(1+0)	1	0	1	100	0	70	0	7.00
C 2(1+1)	1	1	2	70	30	45	25	7.38
D 2(0+2)	2	0	2	0	50	0	39	7.80
E 2(2+0)	2	0	2	100	0	80	0	8.00
F 3(2+1)	2	1	3	70	30	49	22	7.11
G 4(3+1)	3	1	4	70	30	63	27	9.00
GPA of Second semester								7.76
CGPA upto Second semester								7.84
Similar calculation will be done in subsequent semesters to get OGPA								X

Calculation of percentage

$X \times 10 =$ percentage of marks (where X is OGPA)

9.0 University Medals: The student fulfilling following criteria shall be eligible for Medals.

a. Medals at the end of degree programme :

The medal and certificate shall be awarded to only those candidates who score minimum OGPA of 8.5. Medals shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. The topper shall be given Gold Medal, followed by Silver and Bronze Medal.

b. Medals at the end of every academic session.

University Gold medal with certificate shall be given to the university topper, of each academic session, of 1st Year, 2nd Year and 3rd year class, in all the faculties, provided that student shall have secured minimum 8.5 CGPA.

Other eligibility conditions for Medals :

1. In case of more than one student qualifying for the award, the medal shall be given to every student.
2. A committee chaired by DI shall finalize recipient of gold medal. The Deputy Registrar academic shall be member secretary. The DI shall submit the recommendation through Registrar for approval to Vice Chancellor.
3. The Vice-chancellor's decision in all cases shall be final and there shall be no appeal against his decision.
4. A student, who fails in any paper/practical or repeats any paper/practical in any subject during the entire degree period, shall not be eligible for the award.
5. Medals shall not be awarded to a student who has been kept on Academic/conduct probation/warned/fined/found guilty of using unfair means or involved in a subversive activity.

c. Certificate of honors: The certificate of honor shall be awarded to only those candidates who score minimum OGPA of 8.0. Certificate shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. The other conditions of Gold medal shall be applicable.

10.0 Medium of instructions

10.01 The Medium of Instructions and examination in all Constituent and Affiliated Colleges in Faculty of Agriculture/Faculty of Horticulture shall be Hindi / English. The medium of instruction and examinations in Faculty of Agricultural Engineering shall be English only.

11.0 Attendance requirements

11.01 Students are required to attend all the theory and practical classes scheduled during the semester. A student is required to attend minimum 75 per cent of the scheduled classes starting from the day following registration to appear in the final examination. Theory and practical classes will be counted as separate courses for this purpose. Course teacher will essentially notify the attendance of students in the first week of every month under intimation to the Head of the Department /Dean / Principal of the College. The shortage of attendance shall be notified by Head of department / Course teacher under intimation to the Dean/Principal 7 days prior to the commencement of examination

11.02 Dean/Principal of Colleges shall notify the non-eligibility of students not to appear in the examination 7 days prior to the commencement of the final theory examination and a notice to this effect shall be displayed on the notice board of the College

11.03 The Dean/Principal of the College may condone the shortage of attendance up to 5 per cent on valid grounds such as his/her own marriage, some competitive examination, death of close relative, medical ground etc.

- 11.04** Relaxation in attendance upto 10 days per semester on medical ground may be permitted to students by Dean/Principal in case of indoor hospitalization only subject to production of admit and discharge certificate issued by hospital.
- 11.05** If a student falls short of attendance in any course(s) or practical(s), he/she shall be treated as dropped from those course(s). He/she shall register those courses as and when available in a regular semester and clear course(s) with minimum requirement of attendance. However, clearance examination will not be allowed to those students who declared fail due to shortage of attendance in 4th year class and he/ she is permitted to register in next year, as and when the course is offered. To decide the academic standing of the students, dropped courses shall be counted as failed and be awarded zero marks while calculating OGPA in semester report card during the academic session, in which they have been dropped.
- 11.06** Regular teaching shall start from the next day after the scheduled date of registration and attendance shall be counted till the date of commencement of final examination. The students who are required to forego classes due to their participation in NCC, NSS, sports, athletics and other extra-curricular activities in Inter Collegiate, Inter University, Inter State and National/International level, shall be counted as present for the purpose of calculating percentage of attendance. The Dean Students' Welfare/teacher-in-charge shall issue certificate with a copy of list of participating students to Dean/Principal of the College.
- 11.07** If all students of a class remain absent, in mass from all the scheduled classes for a continuous period exceeding 10 days in a semester due to any reason, the semester shall be cancelled and the fee etc. paid by the students shall be forfeited. It will also not be counted towards minimum duration requirement. However, it will be counted for maximum duration requirement.
- 11.08** A student who has completed attendance requirements and fails to appear in the practical or theory examination or in both shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as "Ab" (for Absence) therein.
- 11.09** Students who have registered only for passing the courses(s) in which they have failed are not required to attend classes. However, if the student is debarred due to shortage of attendance then he has to fulfill attendance requirement.
- 11.10** **Issue of admit cards:** Students will be allowed to download admit cards from MIS just after the release of schedule of examination (time table).

Section - VI : Examinations

12.00 Mode of examination and evaluation

12.01 The academic performance and achievement of the student shall be accessed through examination and evaluation of theory and practical work.

12.02 There shall be theory and practical examination at the end of each semester. The examination papers shall be set covering the entire syllabus prescribed in the semester. In 5th Dean's Committee, there shall be one midterm theory examination at the mid of each semester.

12.03 Marks Distribution of 4th Dean's Committee

a. Theory Examination:

The theory examination will be conducted for those course(s) which has theory classes. The theory examination shall be conducted at the end of each semester as per scheduled date and time decided by Director of Instructions/Controller of Examination. There shall be paper of maximum of 50 marks to be solved in 3 hours in theory examination. The pattern and number of questions will be as per norms framed from time to time by university.

b. Practical Examination:

The practical examination will be conducted for those course(s), which has practical classes in credit hours. The practical examination shall be conducted at the end of each semester as per scheduled date and time decided by Director of Instruction. There shall be practical examination of maximum of 50 marks.

The distribution of marks for practical examination is as follows:

1.	Practical Performance (Lab work/field work/group task/ surveying/etc).	20 marks
2.	Spotting/ material /plant/ live item/ specimen (Written test / identification)	10 marks
3.	Herbarium/specimen//photo/ sample/ slide/ assignment for social science subject	5 marks
4.	Practical Record Book	5 marks
5.	Viva-voce	10 marks
	Total marks	50

In case of Statistics, Economics and Extension the written test shall consist 30 marks.

c. The distribution of marks for RAWE/RHWE examination is as follows:

i. Course having maximum marks 100. It will have 2 parts. 75 marks for external and 25 marks for internal. Their distribution is given below:

External 75 marks:

- Report preparation and submission – 40 marks
- Viva on report prepared and submitted by students – 15 marks
- Spotting of items – 10 marks (There should not be more than 5 spotting from a particular subject of RAWE/RHWE as reported in report).
- Quiz on the matter included in report – 10 marks (There should not be more than 5 questions in quiz examination from a particular subject of RAWE/RHWE as reported in report).

Internal 25 marks:

- Attendance – 10 marks
- Internal evaluation by Internal – 15 marks

ii. Course having maximum marks 50. It will have 2 parts. 40 marks for external and 10 marks for

internal. Their distribution is given below:

- Report preparation and submission – 20 marks
- Viva on report prepared and submitted by students – 08 marks
- Spotting of items – 06 marks (There should not be more than 3 spotting from a particular subject of RAWE/RHWE as reported in report).
- Quiz on the matter included in report – 06 marks (There should not be more than 3 questions in quiz examination from a particular subject of RAWE/RHWE as reported in report).

Internal 10 marks:

- Attendance – 04 marks
- Internal evaluation by Internal – 06 marks

iii. **The distribution of marks for B. Tech. (Agril. Engg.) In-Plant Training examination is as follows:**

Part-I: Evaluation of In-plant training and village attachment programme (11 non credit)

- Report writing - 25 marks
- Oral presentation – 25 marks

(Satisfactory grade to be awarded on obtaining 50% or more marks in above exam)

Part-II: Evaluation of In-plant training and village attachment programme (14 credit)

- Attendance - 05 marks (85% attendance is compulsory)
- Daily diary – 10 marks (Each student has to prepare daily diary)
- Written examination – 15 marks by an external examiner
- Viva-voce examination – 20 marks by an external examiner

In B.Tech. (Agril. Engg.) programme experiential learning academic activity is also compulsory and it is to be carried out under the supervision of Dean/Principal of the college. After successful completion of this activity a completion certificate will be issued by the concerned Dean/Principal.

12.04 **Marks Distribution of 5th Dean's Committee**

a. **Courses having only theory:**

10 marks - Midterm Examination (The results or marks of midterm examination will be displayed by the respective colleges).

90 marks - External examination.

The passing marks shall be 50%.

b. **Courses having both theory and practical:**

Theory - 70 marks

10 marks - Midterm examination

60 Marks - External examination

Practical - 30 marks

10 marks – 2 Assignments/ field work under *chalo gaon ki ore* related to course as applicable.

05 marks - Practical record

05 marks - Viva –Voce examination

10 marks - Practical work in lab/workshop/ in field/ written (only in case of Statistics, Economics, Extension and ABM)

The passing mark shall be 50% separately for practical and theory.

c. **Courses having only practical portion:**

The practical examination will be conducted for those course(s), which has practical classes in credit hours. The practical examination shall be conducted at the end of each semester as per

scheduled date and time decided by Director of Instruction. There shall be practical examination of maximum of 50 marks.

The distribution of marks for practical examination is as follows:

1.	Practical Performance (Lab work/field work/group.task/surveying/etc).	15 marks
2.	Spotting/ material /plant/ live item/ specimen (Written test / identification)	10 marks
3.	Herbarium/specimen/photo/ sample/ slide/ assignment for social science subject	5 marks
4.	Practical Record Book	5 marks
5.	Assignment/field work under chalo gaon ki ore related to course as applicable	10 marks
6.	Viva-voce	05 marks
	Total marks	50

The serial no. 1, 2 and 3 shall be clubbed for written examination in courses of Economics, Statistics and ABM.

d. Rural Agricultural Work Experience (RAWE) & Agro Industrial Attachment (AIA)/ Rural Horticultural Work Experience (RHWE) & AIA

All the courses shall have maximum marks 100 with 2 parts. 75 marks for external and 25 marks for internal. Their distribution is given below:

External 75 marks:

- Report preparation and submission – 40 marks
- Viva on report prepared and submitted by students – 35 marks

Internal 25 marks:

- Regularity – 10 marks
- Weekly Assessment – 15 marks

e. Module for Skill Development and Entrepreneurship

A student has to register 20 credits opting for two modules of (0+10) credit each (total 20 credits) from the package of modules.

Each module shall have maximum marks 100. Their distribution is given below:

Each module shall have examination of 100 maximum marks with 2 parts. 80 marks for external and 20 marks for internal. Their distribution is given below:

S. No.	Parameter	Marks	External/Internal
1	Project Planning and writing	10	External
2	Presentation	10	External
3	Regularity	10	Internal
4	Monthly Assessment	10	Internal
5	Output Delivery	10	External
6	Technical skill Development	10	External
7	Entrepreneurship Skill	10	External
8	Business networking Skills	10	External
9	Report writing skills	10	External
10	Final Presentation	10	External
Total		100	

12.05 Evaluation procedure for student READY programme of B. Tech. (Agricultural Engineering)

- a. In Plant Training:** In plant training I and II will be evaluated on the basis of certificate

provided by concerned organization where the student is to be deputed. This certificate will have details of general activities performed and duration of stay. The S grade will be provided to those students who produces certificate of satisfactory performance and US grade will be awarded to student who fails to do so and have to register that training in next semester, till gets S grade.

- b. **Educational tour:** 'S' grade is to be given if the student has registered it and participated in the tour. The Tour In charge will issue a certificate that tour has been performed successfully up to the level of satisfaction. Those students who will not participate in education tour will be given 'US' grade and they will have to repeat the course to clear as and when offered.
- c. **Industry attachment of 10 weeks: Industry attachment will be evaluated as under**
 - a. Certificate from industry- 10 marks
 - b. Report preparation and its presentation- 20 marks
 - c. Viva-voce during industry attachment presentation- 20 marks
- d. **Experiential learning:** This activity will be perform on campus and evaluation will be internal. A report of 5 to 6 pages is to be prepared by group of particular ELP group having details of activities performed during the period based on which award of S and US grades will be given. In case of 'US' grade students shall have to repeat the course.
- e. **Project Work:** It will be evaluated by external examiner.
 - Project Report - 20 marks
 - Presentation- 20 marks
 - Viva-voce- 10 marks

12.06 **Setting of Question paper and evaluation :**

External teachers/experts shall do theory paper setting for all semester. However, the evaluation of answer books for both semesters will be done centrally under the direct control of Director of Instruction / Controller of Examination of the University. All the answer books pooled centrally at some suitable place, as decided by the University and all the answer books will be evaluated by the relevant teachers/ experts who will be provided the answer books randomly. Similarly, the external examiners of the relevant subject as appointed by the DI/CE in all the semester will conduct the practical examinations.

Setting and moderation of question papers will be carried out by Director of Instructions /Controller of Examination as per following procedure. Two to three sets of question papers will be prepared and one set will be moderated to avoid mistake, repetition of questions and to verify question covering entire syllabus. HOD or his nominee, can change up to 40% during moderation of question paper.

12.07 **Clearance Examination :**

- a. A clearance examination shall be held at the end every academic session. Only those students shall be eligible for appearing in clearance examination who have completed minimum requirements of eight semesters of degree programme. A students shall be allowed to use clearance facility only once in the entire degree programme. The student may appear in all failed courses of 4th year only. Students can register failed theory and/or practical course as may be the case. Such student shall be required to pay the clearance examination fee and register the courses.
- b. In case of theory paper the clearance examination shall be conducted only for final theory

examination part of a course. The previous marks of midterm examination of that course shall be carried forward and previous marks obtained in theory shall be substituted with the marks obtained in clearance examination.

- c. **Examination centers:** The clearance examination of theory and practical shall be conducted at Jagdalpur, Raipur, Bilaspur and Ambikapur centers for all affiliated and constituent colleges.
- d. If Failed courses are not cleared in the clearance examination, student shall register themselves in regular semesters as and when the courses are offered. In case of failed courses of second semester the student will have to pay the continuation fee of first semester. Such students will also pay the continuation fee and examination fee of second semester. In case student fails to submit the fee of first semester then he can pay the fee of first and second semester with a late fee of Rs. 4000/- in 2nd semester.

12.08 The Director of Instructions/ Controller of Examination will declare results of previous session three days before commencement of registration of next session. A copy of result shall be provided to Dean/Principal 3 days before the scheduled date of registration and thereafter, Dean/Principal will provide the results to Advisor/Students in time.

13.0 Conduct of examination and prevention of unfair means

13.01

- a. The Superintendent of examination shall make proper seating arrangements to ensure prevention of unfair means. The Superintendent should ensure that minimum two invigilators shall be posted in each examination hall in order to make proper invigilation. Seating arrangements may be such that two examinees appearing in different courses, sit one after another.
- b. The Director of Instructions / Controller of Examination shall appoint flying squad and observers for smooth conduct of examination.
- c. During examination Observers shall be posted only in affiliated colleges of IGKV at various examination centers. The question papers will be opened in the presence of Observer and / or Dean / Principal and other faculty members. Likewise, after completion of examination the answer books shall be sealed in the presence of Observer and Dean / Principal and other faculty members. The Observer will be one of the signatories on the envelopes of question paper(s) before opening as well as on the envelopes of answer books after sealing.
- d. In case, of any discrepancy during the conduct of examination, the Observer is empowered to take suitable decision on the spot and will inform the Registrar/ Director Instructions accordingly.
- e. The observer shall have right to check any examination hall during examinations. He/she will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, the observer will take appropriate action and decision as per rules.
- f. The flying squad shall have the authority to visit any college under its jurisdiction at any time during examinations. It will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, it will take appropriate action and decision as per rules.
- g. A student appearing in examination is required to keep and show on demand the Identity Card and admit card during the course of examination and obey instructions given by the teachers / invigilators / observer / members of the flying squad / Superintendent / Assistant

Superintendent. Otherwise, Dean / Principal of the college may expel him/her from appearing in the examination.

- h. Students shall not carry any papers, books, notes or mobile phone/ electronic gadgets, etc., which might possibly be of assistance to him/her as unfair means in the examination hall. The student has to leave all such items outside the examination hall at his/her own risk. He/she will also not make use of clothes, body parts for writing any text, photos that might help them in examination. The invigilator, observer as well as members of the flying squad, Superintendent and Assistant Superintendent can also search the pockets/clothes of the examinees for any unfair means. Students found using any such unfair means or any other means not listed will be liable for punishment.
 - i. No student shall write answers on any paper other than answer book supplied to him/her by the College / University.
- 13.02 If a student is temporarily incapable and / or unable to write the answers himself/herself, the Superintendent may provide a writer to assist the examinee. The writer will be from the ministerial cadre / student who was not / is not an Agriculture / Veterinary / Agricultural Engineering / Dairy Technology / Horticulture / Fisheries student.
- 13.03
- a. When the invigilator or a member of a flying squad / Observer / Assistant Superintendent / Superintendent notices a student indulging in any act of unfair means, he shall seize the paper or book or material if any, from the student or take search of a student in person and shall invariably demand a written statement of the student concerned for using unfair means.
 - b. If a student refuses to give his/her statement, he/she shall be asked to record in writing his/her refusal to give a statement. If he/she refuses to do so the fact shall be noted duly witnessed by at least one member engaged in invigilation. The invigilator shall however, write his/her remarks on the answer book and affix his/her signature and the student shall be sent out of the examination hall by the Supdt. / Asstt. Supdt. / Invigilator/Dean / Principal and shall not be allowed to continue further examination in that course.
- 13.04
- a. The student found attempting or using unfair means in the semester (first or second) examination shall be declared fail in all the registered and repeat courses of that academic year (both the semesters). Such student shall have to repeat the whole academic year again. The action will be taken by Dean of the government college/Observer in case of private college with due information to Director of Instructions / Controller of Examination and Registrar. If Dean/Observer fails to do so, action will be taken by Director Instructions/ Controller of Examination with information to Registrar on the recommendation of external / invigilator/ observer / flying squad etc.
 - b. During the course of evaluation if the evaluator reports to the Director Instructions / Controller of Examination that the student(s) has used unfair means, or there is indication of mass copying then the student(s) shall be declared as fail in that course(s) and they can register that course(s) as and when it is offered in regular semester.
 - c. Students, who walk out from the examination hall in mass, just after they receive the question paper or within the scheduled time of examination or abstain from the scheduled examinations shall be treated as failed and will be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as "Ab" (for Absent)

- therein.
- d. If a student threatens invigilator/teacher or Assistant Superintendent / Superintendent / Officer or member(s) of flying squad/Observer while using or attempting to use unfair means, he/she shall be liable to be debarred from examination / registration for a minimum of 2 semesters of current academic session by the Dean/ Observer. If the Dean / Observer fail to do so, Director Instructions will take action with the information to Registrar.
 - e. These students will have to repeat the entire session and they will be called class repeater. The Academic Regulations, courses and fee structure as applicable to regular admitted students of that year will be applicable to repeat students.
Such students if found guilty during first semester, will have to pay continuation fee of the second semester. These students will pay the applicable regular fee for the next session. If student fails to deposit continuation fee the same can be deposited in next session along with regular fee and fine of Rs. 4000/-. In case of such case in second semester the student will deposit regular fee of first semester and second semester in the next session.
 - f. If a student makes signature on his/her answer book or any kind of identification marks, his/her answer book shall be cancelled and he/she will be awarded zero marks in that course by the Director Instructions / Controller of Examination.
 - g. If a student resorts to such measures as to disrupt the examination or indulges in impersonation he/she shall be finally dropped from the rolls of the University by the Registrar on recommendation of D.I.
- 13.05 The Dean / Observer shall be the final authority to award punishment for unfair means as per rules. In case of punishment due to use of unfair means, no appeal shall be entertained.
- 13.06 The semester(s) which has been cancelled as a punishment shall be counted towards maximum duration of requirement and will not be counted towards minimum duration requirement.
- 13.07 A student with more than one proven case of using unfair means or act of misconduct of serious nature in the examination hall shall be dropped from the rolls of the University by the Registrar on the recommendation of DI/Dean/Principal of the College.
- 14.0 **Revaluation of answer book & Grace**
- 14.01 Student shall be allowed to apply for re-valuation of two theory paper of maximum of two courses (registered / repeat) during a semester. He/she should apply online (offline in case of non MIS students) within 7 days of notification of result by the University. In case of those students whose all the results of registered courses are not declared they will be allowed to apply for revaluation after the declaration of results of all their courses up to 7 days of last result declaration.
- 14.02 The fee for revaluation shall be charged as prescribed by the University from time to time.
- 14.03 The revaluation will be done by the same procedure as laid down for the Evaluation System.
- 14.04
- a. Marks obtained in the subject by the student after revaluation will be treated as final marks and will be placed in the mark sheets.
 - b. If the difference of marks after revaluation is more than 20 percent of maximum marks of theory examination (excluding midterm marks), the answer book will be sent to the third evaluator (re-revaluation). The result will be declared by taking average of two nearest marks. In case of equi-distant three marks, the two highest marks will be averaged.
 - c. No revaluation shall be allowed in case of midterm and practical examination, which includes scripts of practical field work, spotting, written objective paper, test and project report etc.

submitted as a part of practical examination.

14.05

- a. There shall be no provision of retotalling of evaluated answer books.
- b. There will be no revaluation of answer books of clearance examination conducted for UG programmes. However, grace marks will be awarded to all eligible candidates who submit their application as per procedure.

14.06

Grace Marks

- a. A student may be awarded grace upto 05 marks in whole of the UG degree programme.
- b. The grace marks (total up to five marks) can be adjusted in any two theory papers registered in current academic session (not in practical, RHWE, RAWI, In-plant-training) as per the request of the student.
- c. The grace marks shall be available to only those students who pass the particular academic year and are promoted in higher class after availing this facility. The grace marks will be awarded in the following conditions:
 - i. Grace marks will be awarded to those student of I, II, III year class who are failing in more than SIX courses (theory & practical separately) at the end of the academic session and will be promoted to next higher class by availing this facility.
 - ii. Grace marks will also be awarded to students of IV year class having one or two failed courses of I/II/III/IV year and he/she is going to complete his/her degree by availing this grace marks.
- d. The grace marks awarded will not be counted for calculation of OGPA. However, the courses which will be passed through grace marks will have asterisks (*- with grace) in his / her Semester Report Card and Transcript issued by the Vishwavidyalaya.
- e. The cases of students pending in reference to violation of Under Graduate Academic Regulation 12.04 and 15.04 (f) will not be entitled for award of grace marks. Hence, their cases should not be forwarded by the Dean / Principal for award of grace marks.
- f. The student has to apply for grace marks online as per the instructions of the university within 07 days from the date of declaration of results of revaluation in case of I, II and III Year classes. In case of IV year the grace marks option will be given after the declaration of results as well as after revaluation. Grace marks option will also be available for courses of clearance examination.

Section - VII : Academic standing, Continuance, Dropping, Break and Re-admission of students

15.0

- a. **Break:** It is period of absence (full semester) requested by student on valid grounds and permitted by Dean/Principal. Student can apply for break only after completing minimum period of two semesters. The student has to apply for taking break within 30 days from the date of registration. A student taking break has to deposit continuation fee as applicable. The maximum period of break will be of four semesters. Break shall not be counted towards minimum duration requirement but it shall be counted for maximum duration requirement.
- b. **Drop:** Drop is a period of absence due to cancellation of semester for any reason or absence of student without taking break. The drop period shall not exceed four semesters. Such students after resuming will have to pay full fee of the drop semesters along with continuation fee. Drop shall not be counted towards minimum duration requirement but it shall be counted for maximum duration requirement.

Break and drop together shall not be more than four semesters.

15.01 Continuance of a student as enrolled student of the University shall depend on the fulfillment of the following conditions:

- a) Continuous satisfactory academic performance
- b) Satisfactory conduct and disciplined behavior
- c) Satisfactory health and physical capacity to continue the academic activities
- d) Timely payment of prescribed dues / fee to the University and registration of course

15.02 Academic Standing :

- i. If a regular student fails to appear in examination, shall be awarded zero marks while calculating CGPA in semester report card during the academic session.
- ii. The period of break/drop shall be considered as deferred period and academic standing shall be worked out on the basis of students academic achievement before taking break or drop.

15.02.a In order to determine the status of the student for continuation / dropping/clearance and readmission the theory and practical will be counted as separate courses. A student has to obtain a minimum of 50% marks in each course (Theory and Practical separately) in order to pass a course. If a student fails in theory or practical he/she will be required to re-register the theory or practical as and when available.

15.02.b In a Course consisting of theory and practical, if a student fails in theory or practical or both of the same course, it shall be counted as one course for determining the status of the student for continuance/dropping/clearance and readmission.

A Course consists of theory and practical, if a student fails in theory or practical or both of the same course, it shall be counted as one course. This is for determining the status of the student for continuance/dropping and readmission.

15.03 A student in the first year of degree programme failing/dropped in more than SIX courses (theory & practical separately) at the end of the academic session shall have to repeat in the same class. Entire performance of a "repeat" student, during the previous academic session shall be cancelled and shall not be counted for minimum duration requirement.

15.04 The Academic Regulations, courses and fee structure as applicable to regular admitted students of that year would be applicable to repeat students also.

15.05 A student of first year class who is not eligible for registration in second year class in two consecutive academic sessions will be dropped from the rolls of the University. However,

- “one more chance of admission will be given, if student qualifies through open competition (entrance examination) as per admission rules on merit basis”
- 15.06** A student of first / second / third year class failed / dropped in SIX or less courses at the end of the academic session, shall be placed on *academic probation*, and shall be promoted to next higher class. Such category of students will register the failed courses as per their choice subject to its availability in a particular semester. There shall be no supplementary examination. Marks obtained while repeating the course / courses shall substitute the previous marks.
- 15.07** The student who are on *Academic Probation* (failed in SIX or less courses) will register the regular as well as failed courses in the beginning of next available semester, when the courses are offered and he/she will be required to pay following fees:
1. Regular semester fee.
 2. Regular semester examination fee.
 3. Failed course fee as applicable.
- The students who are on Academic Probation will be entitled for scholarship.
- 15.08** Students failed /dropped in more than SIX courses (theory and practical separately) in II, III and IV year class at the end of academic session, will not be promoted to next higher class and they will have to **clear only failed courses**. Such students will be called course repeater. Such category of students will deposit the following fee:
1. Such students will have to pay **continuation** and **semester examination** fee as well as insurance fee as communicated by the University.
 2. **Repeat** students will not be eligible for any scholarship.

Section - VIII : Regulations of student's conduct and discipline

16.00

16.01

The students shall obey the rules, regulations and orders of the University authorities for maintaining the discipline in campus and hostel. It is mandatory for students to comply with these rules. Failure to comply with these rules will make the students liable for disciplinary action including the student's expulsion from the University / college. The decision of the University authority in this regard shall be final and binding on the students and their guardians. All students shall sign a undertaking at the time of admission in the college to the effect that he / she shall submit to the disciplinary jurisdiction of the University authorities and shall observe and abide by the rules and regulations made from time to time in this regard and orders passed by the University authorities. (Copy of declaration is given in appendix I)

16.02

The following shall constitute the acts of indiscipline, misbehavior and misconduct on the part of the students

- a. Keeping any fire arms, lethal weapons in the room or outside and use of these.
- b. Keeping or using intoxicants in any room.
- c. Ragging, bullying or harassing of students.
- d. Demonstrations in any form including processions.
- e. Abusing.
- f. Use of violence.
- g. Showing or causing to show any disrespect to staff members (employees/officers) of the University, teachers, hostel management and other authorities of the college/University.
- h. Disturbing other students in their studies.
- i. Damaging any University property.
- j. Disorderly behavior.
- k. Organizing meetings other than those authorized by the college/University authorities.
- l. Any act specifically and lawfully forbidden by the officers of the University, teachers, hostel management and other authorities of the University/college.
- m. Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other student or the employee of the college or University or a guest or visitor of the college / University.
- n. Obstructing the vehicular traffic on the campus and highways, misbehaving with teachers and other citizens, looting shops, picking-up quarrels with other citizens and similar other antisocial activities.
- o. Taking part in political activities and organizing themselves in groups or associations, which are against the interest of the University and the Nation.
- p. Disobedience of the rules framed for management of the mess in the hostel.

16.03

Any student involved in the act of indiscipline, misbehavior or misconduct as specified in earlier section is liable to be punished for the same after giving him reasonable opportunity of self-defence.

- a. The teacher /warden/ class advisor has the power to admonish, warn or reprimand the students verbally or in writing. A report of such punishment awarded shall be sent in writing to the Dean / Principal of the College for record and use, if needed, in future.

- b. Teachers of the University and other officers and employees shall prevent the students from misconduct, misbehavior, breach of discipline or infringement of rules and shall send report in writing to the Dean/Principal of the College concerned for further necessary action, in case the matter is beyond their powers of awarding punishment. The Dean / Principal, if required, shall report the matter to the Registrar, if it is beyond his/her power to award the punishment.
- c. All reported cases of serious nature of the act of indiscipline, misconduct, and misbehaviour by the students shall be referred to the College Disciplinary Committee constituted by the Dean / Principal of the College. The Chairman of the College Disciplinary Committee should be the Dean / Principal and not any senior Professor / staff of the college. This is essential to maintain strict discipline and take immediate action in the matter. Based on the recommendations of the committee, Dean / Principal shall issue necessary orders of punishment with copies to all concerned officers of the University.
- d. Dean Students' Welfare shall be ex-office members of the disciplinary committee of all the constituent colleges of all the faculties in the University.
- e. Before awarding punishment, if desired, the parents/guardian of the students should be informed about the established act of indiscipline on the recommendation of Discipline Committee of the College.

All students shall obey the rules regulations and order issued by university from time to time including a) UGC regulations on curbing the menace of ragging in higher education Institutions 2009 b) Hostel discipline rules c) Women harassment at work place

16.04 Punishments: Punishment as under will be awarded on the gravity of the misconduct

- a. Levy of punitive fine, individually or in groups up to Rs. 20,000/- depending upon the gravity of the act of indiscipline including ragging. If the fine is not paid, the registration of the student(s) shall be cancelled.
- b. Dismissal from the hostel.
- c. Temporary suspension from the University / college.
- d. Expulsion from the University / college up to rustication.
- e. In reported ragging case, punishment will be awarded as per UGC regulation on curbing the menace of ragging in higher education institution 2009.
- f. **Placing the student on Conduct Probation:** If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION BY the concerned Dean / Principal for a specific period, which could be for the entire degree programme. During the period of this conduct probation the student shall stand debarred from representing the college or University in any Meet, tournament, youth festival, cultural competition, railway concession etc. and shall also remain suspended from any student organization, and shall not be entitled to receive any stipend / scholarship/ fellowship. In case of conduct probation of the student for entire degree programme, it may be reviewed after one year by the Dean / Principal of the College in consultation with the disciplinary committee.
If during the conduct probation the student further indulges in the act of indiscipline, he/she shall be rusticated by the Dean / Principal of the College.
- g. The loss or damage to any property / equipment of the campus as a result of demonstration / strikes resorted to by the students, shall be recovered either directly from the persons specifically identified where possible, or else collectively from such group of students which is

responsible for organizing the demonstration / strike.

The powers of awarding punishment to the students shall be vested with the Deans/Principal of the College whose decisions shall be final and binding except in case of expulsion for one full semester or a longer period and rustication from the University. In such cases expulsion or rustication will be affected as per the regulations laid down in the next section.

- h. Transfer of students of Constituent Colleges to other Constituent Colleges shall be regulated as per rules framed by the University from time to time.
- i. In case student(s) found guilty in ragging , the punishment will be given as per UGC regulations on curbing the menace of ragging in higher education institutions -2009.

16.05 Regulation regarding expulsion or rustication from University.

- a. Expulsion of a student in the first semester or second semester of a academic year amounts to his/her expulsion for both the semesters. In either of these cases the expulsion amounts to removal of the student from the college for a period of one academic session i.e. current academic session. A student can be expelled for a maximum period of 4 semesters. If a student continuing in the second semester of one year is expelled for two semesters, it implies his removal from the college for two years. If such a student is expelled for three semesters, still it will amount to his/her removal from the college for a period of two years. The period of expulsion will be counted in maximum duration requirement but will not be considered for calculating minimum duration of requirement.
- b. The Dean/Principal on the basis of established charges against a student as per report of the college disciplinary committee can recommend expelling or rusticating a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college.
- c. The cases of expulsion and rustication shall be forwarded to the Registrar by the Dean of the constituent college / Principal of the affiliated Colleges immediately after establishing the charges for expulsion or rustication. Before making any decision Dean/Principal should give fair chances of representation to student(s).
- d. The student may appeal to the Vice-Chancellor for redressal of the grievance when punishment amounts to rustication from the University.
- e. The Registrar will notify the order of expulsion/ rustication of the student immediately after the decision of the Vice Chancellor.
- f. When facts come to the knowledge of the Vice-Chancellor, which makes him think that the order of the Dean /Principal requires revision, the Vice-Chancellor may revise the order of the Dean. The revised decision together with reasons shall be communicated to the Dean/Principal. The decision of the Vice-Chancellor shall be final.

Section - IX : Approval of final results, issue of provisional degree certificates (PDC) and Degree

17.0

17.01 The Vice-Chancellor shall approve the final results and the University shall issue provisional certificate and transcript to the students. It shall be open to the university to with-held the result of a student on any ground that may appear valid. The PDC shall be signed by the Registrar, transcript/mark sheet by the DI and the Degree by the Vice Chancellor.

17.02 The final mark sheet/transcript shall contain all the courses undergone and the marks/grades secured by the student.

17.03 A recent passport size photo shall be printed in the final marksheet/transcript, PDC and Degree of the student.

17.04 The date of result declaration of fourth year will be the end of semester. This date of semester end, for those students, who opt for clearance examination, grace marks or revaluation, will be their respective dates of declaration of results.

17.05 The date of degrees, namely, B. Sc. (Agri.), B. Sc. (Hort.), B. Tech. (Agril. Engg.), shall be awarded after the declaration of results under the seal of the University to the students who have satisfactorily completed the graduation requirements.

18.0 Amending or canceling the result

18.01 If the result of a candidate is discovered to be vitiated by oversight mistake, omission, error, malpractice, fraud, improper conduct or any other reasons, the Vice- Chancellor shall have the power to amend or cancel the result as the case may be in such a manner so as to accord with the correct statement and true position and to make such declaration as the Vice- Chancellor may deem necessary.

18.02 If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby student has been benefited and that he/she has in the opinion of the Vice-Chancellor, been a party to or connived at the malpractice, fraud or improper conduct, the Vice- Chancellor shall have the power at any time, notwithstanding the award of the Certificate or Prize or a Scholarship, to amend the result of such candidate and to make such declaration as the Vice-Chancellor may deem necessary, including debarring of the candidate from the University for such a period as may be specified and the cancellation of the result of the candidate in such manner as the Vice-Chancellor may decide.

The date of stamping on certificate after such corrections will be the original date. The new date of issue will also be mentioned along with (DUPLICATE) stamp.

19.0 Removal of difficulties

19.01 If any difficulty arises in giving effect to the provisions of these regulation, the Vice-Chancellor may issue necessary orders, which appear to him to be necessary or expedient for removing the difficulty.

19.02 No order under section 18.01 shall be questioned on the ground that no difficulty as is referred to in the said rule existed or was required to be removed.

19.03 The University on its own or through its Academic Council is free to modify, alter, add, delete any of its regulation, costs, fee structure etc. from time to time and would not entertain any representation on account of such modification.

19.04 Notwithstanding anything contained in these regulations the University / Academic Council shall make changes whenever necessary.

Section - X : Photocopy of Answer Book under RTI

20.0

- a. With effect from academic session 2016-17, supply of answer book to the students on demand under RTI Act is as below:
- b. As per RTI Act, the photocopy of answer book may be issued to the students on demand. However, the identity of evaluators must not be disclosed.
- c. The application for the issue of photocopy of answer books under RTI Act must be submitted by the student after the declaration of results.
- d. Student can get their answer book only of up to one calendar year of the declaration of result.

(i) **Annexure-I**

Declaration by the Student (to be added on fee submission page of MIS)

I hereby declare that I have downloaded the academic regulations from the university website and have read it and agree to abide by UG academic regulations of IGKV, Raipur during my degree programme.

I also, hereby declare that I will not involve myself in any act of ragging and in such event I shall submit myself to the disciplinary jurisdiction of the College and the University and shall observe and abide by these rules and such other rules, revised / added/ amended from time to time.

(ii) **Annexure-II**

Procedure of online counseling system

**इंदिरा गांधी कृषि विश्वविद्यालय, कृषक नगर, रायपुर (छत्तीसगढ़) में PAT के आधार पर प्रवेश हेतु
ऑनलाइन काउंसिलिंग दिशा-निर्देश**

1. प्रवेश हेतु आवेदन करने एवं ऑनलाइन काउंसिलिंग के समस्त चरणों में भाग लेने हेतु अभ्यर्थियों को केवल एक बार ही पंजीकरण करना होगा | इस पंजीयन की प्रक्रिया में PAT 2019 के समस्त श्रेणी एवं वर्ग के मेरिट रैंक 01 से अन्त तक के सभी अभ्यर्थी भाग ले सकते हैं | इस हेतु निर्धारित तिथि के पश्चात पुनः पंजीकरण की सुविधा सम्पूर्ण काउंसिलिंग कार्यक्रम के दौरान प्रदान नहीं की जावेगी | अर्थात् यदि अभ्यर्थी निर्धारित तिथि के मध्य ऑनलाइन आवेदन नहीं करता है तो 2019 की पी.ए.टी. के आधार पर प्रवेश पाने का पात्र नहीं रहेगा |
2. समस्त अभ्यर्थी अपने पी.ए.टी. का रोल नम्बर, व्यापम में दर्ज जन्म तिथि, स्वयं के कार्यशील मोबाइल नम्बर, दिशा निर्देश का प्रिंट आउट, फोटो, हस्ताक्षर एवं अन्य समस्त दस्तावेजों की स्कैन प्रति (JPG/PDF) को तैयार रखें |
3. पंजीकरण एवं आवेदन करने हेतु वेबसाइट www.igkvmis.cg.nic.in पर जायें तथा Admission 2019-20 को क्लिक करें | क्लिक करते ही UG online counselling 2019-20 दिखाई पड़ेगा, जिसमें PAT एवं PET दिखाई पड़ेगा |
4. PAT को क्लिक करें | लॉगइन पेज खुलेगा, इसमें लॉग इन क्लिक करे | लॉगिन पेज में पी.ए.टी. रोल नम्बर, जन्म तिथि एवं मोबाइल नम्बर भरना होगा | लॉग इन करने हेतु PAT का रोल नम्बर आपकी आई.डी. होगी एवं व्यापम के फार्म में दर्ज की गयी आपकी जन्मतिथि (DDMMYYYY) आपका पासवर्ड होगा | छात्र वही मोबाइल नम्बर पंजीकृत करे जिसे वह उपयोग करता है | यह नम्बर व्यापम में दर्ज नम्बर से भिन्न हो सकता है |
5. सम्पूर्ण जानकारी भरने के पश्चात Get OTP क्लिक करें | दर्ज किए गए मोबाइल में एक ओटीपी प्राप्त होगा | उसे भरने पर आवेदन फॉर्म भरने का पेज खुलेगा |
6. इस पेज में अभ्यर्थी को स्वयं से संबन्धित जानकारी भरनी होगी, सुविधा के लिए साथ में व्यापम में पूर्व में दर्ज जानकारी भी दिखाई देगी | जानकारी भरकर Save करें एवं Next क्लिक करें |

7. स्वयं से संबन्धित शैक्षणिक जानकारी भरने का पेज खुलेगा, इसमें अपना स्कैन फोटो (50 Kb से कम) एवं हस्ताक्षर (20 Kb से कम) अपलोड करें, आवश्यक जानकारियाँ दर्ज कर Save करें एवं Next क्लिक करें।
8. विश्वविद्यालय के अंतर्गत संचालित 21 शासकीय एवं 13 निजी कृषि एवं उद्यानिकी महाविद्यालयों की सूची दिखाई देगी। प्रत्येक अभ्यर्थी को प्रवेश हेतु इस सूची से महाविद्यालयों का प्राथमिकता अनुसार चयन करना होगा। समस्त महाविद्यालयों का प्राथमिकता अनुसार चयन करना अनिवार्य है। इस हेतु एक विडियो भी उपलब्ध होगा, जिसे देख कर आप यह कार्य कर सकते हैं।
9. चयन हेतु संबन्धित महाविद्यालय को ट्रेग कर, अपनी प्राथमिकता अनुसार, ऊपर नीचे सूचीबद्ध किया जा सकता है। यह प्रक्रिया तब तक करें जब तक सम्पूर्ण 34 महाविद्यालय आपकी प्राथमिकता के अनुसार सूचीबद्ध नहीं हो जाते। समस्त महाविद्यालय को प्राथमिकता अनुसार सूचीबद्ध कर लेने के पश्चात, "Update Preference" क्लिक करें। इससे आपकी प्राथमिकता set हो जावेगी। ध्यान रखे की "Update Preference" ना करने पर आपकी प्राथमिकता Save नहीं होगी। इससे पश्चात Confirm button क्लिक करें, यदि प्राथमिकता सही हैं तो Yes को क्लिक करे यदि वापस जाकर प्राथमिकता पुनः बदलना चाहते हैं तो NO को क्लिक करें। अभ्यर्थी अपने महाविद्यालयों की सूची को ध्यान पूर्वक सूचीबद्ध करे, क्योंकि इसी सूची के आधार पर उन्हें महाविद्यालय का आबंटन किया जावेगा।
10. इसके पश्चात अभ्यर्थी अपने समस्त दस्तावेजों का चयन करे जिनको अपलोड करना है, जो आपके प्रकरण के अनुसार आवश्यक है, प्रत्येक दस्तावेज किस प्रारूप में आवश्यक है वह भी Document Format में "View" click कर के देखा जा सकता है। दस्तावेज हेतु निर्धारित फ़ाइल टाइप एवं साइज़ निम्नानुसार है :-

दस्तावेज का नाम	फ़ाइल साइज़	फ़ाइल टाइप
10वीं मार्कशीट, 12वीं मार्कशीट, पी.ए.टी. मार्कशीट, स्थायी जाति प्रमाण पत्र, अन्य पिछड़ा वर्ग हेतु आय प्रमाण पत्र, छत्तीसगढ़ मूल निवासी प्रमाण पत्र, स्वतन्त्रता संग्राम सेनानी के अंतर्गत आरक्षण हेतु प्रमाण पत्र, नक्सल पीड़ित प्रमाण पत्र, कृषक प्रमाण पत्र, विशेष पिछड़ी जनजाति प्रमाण पत्र (अभ्यर्थी के प्रकरण के अनुसार जो आवश्यक है उसे स्कैन करना है तथा अपलोड करना है)	प्रत्येक प्रमाण पत्र 500 KB से अधिक नहीं होना चाहिए।	पी.डी.एफ./जे.पी.जी.
अभ्यर्थी की फोटो 3x2 cm	50 KB से अधिक नहीं होना चाहिए।	जे.पी.जी.
अभ्यर्थी के हस्ताक्षर	20 KB से अधिक नहीं होना चाहिए।	जे.पी.जी.

11. दस्तावेजों को केवल निर्धारित साइज़ एवं टाइप में ही अपलोड किया जा सकता है। अभ्यर्थी ध्यान दें कि स्कैन दस्तावेज पढ़ने योग्य अवश्य होना चाहिए अन्यथा आवेदन निरस्त किया जा सकेगा।
12. अभ्यर्थी के द्वारा आवेदन फार्म में जिस वर्ग एवं श्रेणी (OBC / SC / ST / PH / Naxal Affected / Special Tribe / Female / Krishak / Freedom Fighter) को भरा है वही वर्ग एवं श्रेणी काउंसिलिंग के सभी चरणों में मान्य होगी। इसमें किसी भी प्रकार का सुधार पंजीयन तिथि समाप्त होने के पश्चात नहीं किया जा सकेगा।
13. दस्तावेज अपलोड होने के पश्चात Save करें एवं Next को क्लिक करे। ऐसा करने पर पूरा आवेदन फॉर्म कम्प्यूटर स्क्रीन पर दिखाई देगा। अभ्यर्थी समस्त बिन्दुओं का परीक्षण कर ले, यदि त्रुटि है तो सुधार करें। यदि सुधार आवश्यक हो तो, सुधार करने के लिए "Back to Edit" button को क्लिक करें तथा सभी सुधार करने के पश्चात् अंत में "Final Submit" को क्लिक करें। इससे आवेदन फॉर्म जमा हो जावेगा।
14. "Final Submit" क्लिक करने के पश्चात अभ्यर्थी के लिए फीस जमा करने की स्क्रीन उपलब्ध होगी। इस पर "Confirm" button क्लिक करने से Payment Gateway पर Redirect किया जावेगा। सामान्य एवं पिछड़ा वर्ग हेतु काउंसिलिंग फीस रूपये 300/- एवं अनुसूचित जाति एवं अनुसूचित जनजाति वर्ग हेतु रूपये 100/- निर्धारित है।
15. काउंसिलिंग फीस केवल ऑनलाइन माध्यम से जमा की जा सकेगी। इस हेतु दशिये गए बैंक के एटीएम कार्ड या नेट बैंकिंग का उपयोग किया जा सकता है। काउंसिलिंग फीस का भुगतान वह पंजीकरण की अंतिम तिथि तक कर सकता है। यह फीस किसी भी स्थिति में, चाहे प्रवेश हो अथवा ना हो, वापस नहीं की जावेगी।

16. काउंसिलिंग फीस Successful होते ही कम्प्यूटर स्क्रीन पर रिसिप्ट एवं आवेदन फॉर्म दिखाई देगा एवं अभ्यर्थी पंजीकृत हो जावेगा | प्रिंट क्लिक कर रिसिप्ट एवं आवेदन फॉर्म को प्रिंट कर लेंगे | यदि Unsuccessful Payment का मैसेज दिखाई देता है तो अभ्यर्थी को पुनः Payment करना आवश्यक होगा | इस हेतु अभ्यर्थी को पुनः अपने आई.डी. एवं पासवर्ड से लॉगइन कर, भुगतान करना होगा |
17. ऑनलाइन फीस का भुगतान कर देने के पश्चात् अभ्यर्थी अपने पंजीयन फार्म में आवश्यक सुधार पंजीयन तिथि से पूर्व कर सकते हैं, ध्यान देवे कि अभ्यर्थी केवल अपने श्रेणी में सुधार नहीं कर सकता, जिस श्रेणी से उसने अपना पंजीयन प्रथम बार किया था | इस हेतु अभ्यर्थी पुनः लॉग इन करे जहाँ पर उन्हें उनके भरे गए फार्म के निचे सुधार हेतु "Edit your Application" लिंक को क्लिक करे, और आवश्यक सुधार कर के पुनः अपने एप्लीकेशन फॉर्म का "Print out" ले लेवे |
18. पंजीकरण के पश्चात समस्त पंजीकृत अभ्यर्थियों की मेरिट के आधार पर ऑनलाइन काउंसिलिंग द्वारा निर्धारित दिनांक पर सीटों का आबंटन किया जावेगा जिसे अभ्यर्थी अपने आई.डी. एवं पासवर्ड से लॉगइन कर वेबसाइट पर देख सकेंगे |
19. ऐसे अभ्यर्थी जिन्हें नियमानुसार आबंटन के पश्चात् सीट आबंटित नहीं हुई उन्हें लॉगइन करने पर "1st Round Counseling" लिंक को क्लिक करने के पश्चात् "Seat Confirmation" दिखाई देगा जिसे क्लिक करने पर "NO SEAT ALLOTTED" का Message दिखाई देगा | ऐसे अभ्यर्थी जिन्हें नियमानुसार आबंटन के पश्चात् सीट आबंटित नहीं हुई वे आगामी चरणों के काउंसिलिंग का इंतजार करे |
20. ऐसे अभ्यर्थियों को जिन्हें सीट एवं महाविद्यालय आबंटित हुआ है, उन्हें लॉगइन करने के बाद "1st Round Counseling" लिंक को क्लिक कर उसमें "Seat Confirmation" का link दिखाई देगा जिसे क्लिक करने पर सीट अलाटमेंट की जानकारी का पेज दिखेगा | जिस पर आबंटित महाविद्यालय का नाम सम्बंधित अन्य जानकारी और होगी | इसी पेज पर Confirm Allotted Seat का ऑप्शन होगा |
21. **Confirm Allotted Seat:** यदि अभ्यर्थी आबंटित महाविद्यालय में प्रवेश लेना चाहता है या वह अगले चरण की काउंसिलिंग में भाग लेना चाहता है, तो उसे Confirm Allotted Option का चयन करना होगा | उसके पश्चात Confirm बटन को क्लिक करना होगा | Confirm Option के अंत में अभ्यर्थी को Confirmation Letter पेज पर रिडायरेक्ट किया जावेगा जहाँ से उसे Confirmation Letter का प्रिंट आउट लेना होगा | Confirmation Letter में अभ्यर्थी को किस दिनांक को कृषि महाविद्यालय रायपुर में मूल दस्तावेजों को लेकर दस्तावेज सत्यापन हेतु उपस्थित होना है इसका विवरण दिया रहेगा | दस्तावेज सत्यापन की तिथि पर Confirmation Letter एवं समस्त मूल दस्तावेज लेकर आना आवश्यक है |
- सीट आबंटन के पश्चात यदि निर्धारित समय पर सीट Confirm Option का चयन नहीं करने की दशा में अभ्यर्थी को आबंटित सीट स्वतः निरस्त हो जावेगी | इस सम्बन्ध में किसी भी प्रकार का पत्राचार मान्य नहीं होगा |
- सीट निरस्त हो जाने के पश्चात यदि अभ्यर्थी काउंसिलिंग की आगामी चरण में भाग लेना चाहता है तो उसे आगामी काउंसिलिंग के लिए निर्धारित समय के मध्य (आगामी काउंसिलिंग के पूर्व) ऑनलाइन Apply करना होगा, इसके लिए अभ्यर्थी को अपने यूजर ID एवं पासवर्ड से लॉग इन करना होगा, लॉग इन करने के पश्चात् "Participate in Next Round Counseling" का लिंक को क्लिक करके "Confirm button" को क्लिक करना होगा |
22. **दस्तावेज सत्यापन (Document Verification)** - ऐसे अभ्यर्थी जिन्हें सीट एवं महाविद्यालय आबंटित हुआ है और जिन्होंने सीट "Confirm" कर Confirmation letter निकाल लिया है उन सभी अभ्यर्थियों को निर्धारित तिथि एवं समय पर कृषि महाविद्यालय रायपुर में Confirmation letter एवं समस्त दस्तावेजों की मूल प्रति के साथ उपस्थित होना होगा | अभ्यर्थी के द्वारा आवेदन फार्म में जिस वर्ग एवं श्रेणी (OBC / SC / ST / PH / Naxal Affected / Special Tribe / Female / Krishak / Freedom Fighter) को भरा है वही वर्ग एवं श्रेणी काउंसिलिंग के सभी चरणों में मान्य होगी | दस्तावेज सत्यापन के पश्चात अभ्यर्थी को दस्तावेज सत्यापन पत्र दिया जावेगा | अभ्यर्थी के दस्तावेजों का सत्यापन निम्न बिन्दुओं (A और B) के आधार पर किया जायेगा |
- A. अभ्यर्थी के दस्तावेजों के सत्यापन के समय यदि अभ्यर्थी काउंसिलिंग की पात्रता रखने वाले 4 दस्तावेज
- i. CG Domicile
 - ii. PAT 2019 Mark sheet
 - iii. 10th class Mark sheet
 - iv. 12th class mark sheet

- को प्रस्तुत करना अनिवार्य है इसकी अनुपस्थिति में, अभ्यर्थी को आबंटित सीट निरस्त कर दी जावेगी और अभ्यर्थी काउंसिलिंग की आगामी सभी चरणों में भाग नहीं ले पायेगा अर्थात् काउंसिलिंग की सम्पूर्ण प्रक्रिया से बाहर हो जावेगा। वह PAT 2019 के आधार पर पुनः प्रवेश हेतु अपात्र हो जावेगा।
- B. यदि अभ्यर्थी बिंदु क्रमांक A में दर्शाए गए सभी दस्तावेजों को सत्यापित कर लेता है तब उसके अन्य दस्तावेज का उसका सत्यापन किया जावेगा।

यदि अभ्यर्थी को जिस दस्तावेजों के आधार पर सीट आबंटित की गयी है उसे प्रस्तुत नहीं कर पता है या उसमें कोई त्रुटि पाई जाती है तो अभ्यर्थी को आबंटित सीट निरस्त कर दी जावेगी और उनके वर्ग एवं श्रेणी को निम्नानुसार परिवर्तित कर दिया जायेगा।

क्रमांक	वर्ग एवं श्रेणी	परिवर्तित वर्ग एवं श्रेणी
1	वर्ग (OBC/SC/ST) का	वर्ग OC में
2	श्रेणी (F/K/FF) का	श्रेणी X में
3	PH	Nil
4	Naxal affected family	Nil
5	Special Tribe candidate	Nil

जिस अभ्यर्थी का सीट बिंदु क्रमांक B के आधार दस्तावेज सत्यापन के समय निरस्त किया गया है, ऐसे अभ्यर्थी आगामी चरण की काउंसिलिंग में केवल परिवर्तित वर्ग एवं श्रेणी के आधार पर ही भाग ले सकेंगे। दस्तावेजों के सत्यापन के पश्चात् दस्तावेज सत्यापन पत्र (Document Verification letter) दिया जावेगा, जिसे अभ्यर्थी अपने पास सुरक्षित रखे।

- सीट आबंटन के पश्चात् यदि अभ्यर्थी निर्धारित समय पर दस्तावेज सत्यापन करने हेतु उपस्थित नहीं होता है तो उस दशा में अभ्यर्थी को आबंटित सीट स्वतः निरस्त हो जावेगी। सीट निरस्त हो जाने के पश्चात् यदि अभ्यर्थी काउंसिलिंग की आगामी चरण में भाग लेना चाहता है तो उसे आगामी काउंसिलिंग के लिए निर्धारित समय के मध्य (आगामी काउंसिलिंग के पूर्व) ऑनलाइन Apply करना होगा, इसके लिए अभ्यर्थी को अपने यूजर ID एवं पासवर्ड से लॉग इन करना होगा, लॉग इन करने के पश्चात् "Participate in Next Round Counseling" का लिंक को क्लिक करके "Confirm button" को क्लिक करना होगा।

Fee Payment : ऐसे अभ्यर्थी जिन्हें सीट एवं महाविद्यालय आबंटित हुआ है और जिन्होंने सीट "Confirm" कर दस्तावेजों का सत्यापन करवा लिया है। उन्हें लॉगइन करने के बाद "1st Round Counselling" लिंक को क्लिक पर उसमें "Fee Payment" का link दिखाई देगा। link क्लिक करते ही अभ्यर्थी को महाविद्यालय की फीस जमा करने हेतु Payment Gateway पर रिडायरेक्ट किया जावेगा। जहाँ आबंटित महाविद्यालय हेतु निर्धारित फीस की जानकारी प्रदर्शित होगी जिसका ऑनलाइन भुगतान करना होगा। ऑनलाइन फीस जमा करने के पश्चात् "Next" बटन को क्लिक करने पर अभ्यर्थियों को Freeze एवं Float दो ऑप्शन दिखाई देंगे। ऐसे अभ्यर्थी जिन्हें उनकी प्राथमिकता का प्रथम महाविद्यालय आबंटित हुआ है उन्हें केवल Freeze Option दिखाई देगा। Float Option केवल उन्हीं अभ्यर्थियों को उपलब्ध होगा जिनको उनकी प्रथम चॉइस प्राप्त नहीं हुयी है।

- सीट आबंटन के पश्चात् यदि निर्धारित समय पर fee payment नहीं करने की दशा में अभ्यर्थी को आबंटित सीट स्वतः निरस्त हो जावेगी। इस सम्बन्ध में किसी भी प्रकार का पत्राचार मान्य नहीं होगा।

सीट निरस्त हो जाने के पश्चात् यदि अभ्यर्थी काउंसिलिंग की आगामी चरण में भाग लेना चाहता है तो उसे आगामी काउंसिलिंग के लिए निर्धारित समय के मध्य (आगामी काउंसिलिंग के पूर्व) ऑनलाइन Apply करना होगा, इसके लिए अभ्यर्थी को अपने यूजर ID एवं पासवर्ड से लॉग इन करना होगा, लॉग इन करने के पश्चात् "Participate in Next Round Counseling" का लिंक को क्लिक करके "Confirm button" को क्लिक करना होगा।

- सभी अभ्यर्थियों को सलाह दी जाती है की फीस भरने की प्रक्रिया अंतिम तिथि से पूर्व पूर्ण कर लेवें ताकि किसी भी प्रकार की कठिनाई से बचा जा सके। विश्वविद्यालय किसी भी प्रकार से जिम्मेदार नहीं होगा यदि अभ्यर्थी के द्वारा समय पर किसी भी कारण से फीस जमा नहीं की गई।

Float Option : यदि अभ्यर्थी को उसके द्वारा चयनित प्रथम महाविद्यालय के अतिरिक्त कोई अन्य महाविद्यालय आबंटित हुआ है, एवं अभ्यर्थी इसमें परिवर्तन करना चाहता है, तथा इस हेतु अगले चरण की काउंसिलिंग में शामिल होना चाहता है, तो उसे Float Option का चयन करना होगा। उसके पश्चात Confirm बटन को क्लिक करना होगा। ऐसे अभ्यर्थी को जिन्होंने Float चयन किया है वर्तमान में आबंटित महाविद्यालय में प्रवेश दे दिया जावेगा परन्तु उन्हें अगली काउंसिलिंग में प्राप्त होने वाले महाविद्यालय में ही अंतिम रूप से प्रवेश दिया जावेगा (Float चयन करने पर अभ्यर्थी को अगली काउंसिलिंग में उनकी प्राथमिकता के अनुसार चयन किए गए महाविद्यालय की सूची में से वर्तमान में आबंटित महाविद्यालय की प्राथमिकता से ऊपर की प्राथमिकता में ही मेरिट के आधार पर सीट का आबंटन किया जावेगा। अगली काउंसिलिंग में ऊपर की सूची में सीट नहीं मिलने पर पूर्व काउंसिलिंग में आबंटित सीट यथावत रहेगी)। इस Float Option को क्लिक करने के पश्चात सीट Conversion Counselling (सीट परिवर्तन काउंसिलिंग) में भाग लेने या ना लेने का ऑप्शन दिखाई देगा। यदि अभ्यर्थी इस काउंसिलिंग में भाग लेना चाहता है तो उसे Yes क्लिक करना होगा अन्यथा No क्लिक करना होगा (कन्वर्शन काउंसिलिंग में समस्त श्रेणियों यथा ST, SC, OBC, OC की सभी वर्ग (FF, K, F, X) की बची हुई सीटों को नियमानुसार सामान्य श्रेणी तक परिवर्तित कर काउंसिलिंग के माध्यम से उन सीटों पर प्रवेश दिया जावेगा)

Freeze Option : यदि अभ्यर्थी को उसकी प्रथम वरीयता का महाविद्यालय प्राप्त हुआ है, या प्राप्त महाविद्यालय से वह संतुष्ट है, एवं अगले चरणों की काउंसिलिंग में भाग नहीं लेना चाहता है, तो उसे Freeze Option का चयन करना होगा। उसके पश्चात Confirm बटन को क्लिक करना होगा। इस Option को क्लिक करने पर Seat Conversion Counselling (सीट परिवर्तन काउंसिलिंग) में भाग लेने या ना लेने का ऑप्शन दिखाई देगा। यदि अभ्यर्थी इस काउंसिलिंग में भाग लेना चाहता है तो उसे Yes क्लिक करना होगा अन्यथा No क्लिक करना होगा (कन्वर्शन काउंसिलिंग में समस्त श्रेणियों यथा ST, SC, OBC, OC की सभी वर्ग (FF, K, F, X) की बची हुई सीटों को नियमानुसार सामान्य श्रेणी तक परिवर्तित कर काउंसिलिंग के माध्यम से उन सीटों पर प्रवेश दिया जावेगा)

- अंतिम काउंसिलिंग में केवल Freeze Option ही उपलब्ध रहेगा और सभी अभ्यर्थी को Freeze Option ही चयन करना होगा।

23. Float या Freeze Option के अंत में अभ्यर्थी को अस्थायी आबंटन पत्र (Provisional Admission Letter) पेज पर रिडायरेक्ट किया जावेगा जहाँ से उसे अस्थायी आबंटन पत्र (Provisional Admission Letter) का प्रिंट आउट लेना होगा।
24. **Withdrawal Option (सीट निरस्तीकरण) –** अभ्यर्थी जिन्होंने आबंटित सीट हेतु फीस का भुगतान कर दिया है और अब वह आबंटित सीट पर प्रवेश नहीं लेना चाहते हैं ऐसे अभ्यर्थी प्रत्येक चरण की काउंसिलिंग में निर्धारित तिथि के मध्य सीट को निरस्त कर सकते हैं। इस हेतु अभ्यर्थी को अपने ID (Roll Number) एवं Password (Date of Birth) से लॉग इन करने के पश्चात् "Seat Withdrawal Option" लिंक को क्लिक करना होगा उसके पश्चात् पर सीट अलाटमेंट की जानकारी का पेज दिखेगा। जिस पर "Withdraw Seat" बटन को क्लिक करना होगा जिससे सीट निरस्त हो जावेगी और फीस जिस बैंक अकाउंट में वापस चाहिए उसकी जानकारी देनी होगी और "confirm" बटन दबाना होगा। Confirm बटन दबाने से "प्रवेश निरस्तीकरण पत्र" मिलेगा जिसे अभ्यर्थी द्वारा Download कर उसमें अपने पलक और स्वयं के हस्ताक्षर कर पुनः इसी पेज पर Upload करना होगा। प्रवेश निरस्त करने पर अभ्यर्थी को उसके द्वारा जमा की गयी राशि में १००० रु काट कर बाकि राशि अभ्यर्थी द्वारा दिए गए बैंक अकाउंट में वापस कर दी जाएगी।
 - सीट Withdraw (रस्तीकरण प्रवेश नि) के पश्चात अभ्यर्थी काउंसिलिंग की आगामी सभी चरणों में भाग नहीं ले पायेगा अर्थात् काउंसिलिंग की सम्पूर्ण प्रक्रिया से बाहर हो जावेगा। वह PAT 2019 के आधार पर पुनः प्रवेश हेतु अपात्र हो जावेगा।
 - सीट परिवर्तन काउंसिलिंग में प्रवेश लेने वाले अभ्यर्थियों को Withdraw प्रवेश निरस्तीकरण करने की सुविधा नहीं होगी।
25. **द्वितीय तृतीय चरण की /काउंसिलिंग -** द्वितीय तृतीय चरण की /काउंसिलिंग में केवल ऐसे ही अभ्यर्थी भाग ले सकेंगे जिन्होंने सीट सुनिश्चित करते समय "Float Option" का चयन किया था या ऐसे अभ्यर्थी जिन्होंने पूर्व चरणों की काउंसिलिंग में सीट का आबंटन नहीं हुआ है। द्वितीय तृतीय चरण की /काउंसिलिंग में प्रथम बार सीट आबंटित अभ्यर्थियों को बिंदु क्रमांक 20 से 24 तक के सभी चरणों से गुजरना होगा " ऐसे अभ्यर्थी जिन्होंने "Float Option" के कारण पुनः सीट का आबंटन किया है वे केवल आबंटित सीट को बिंदु क्रमांक 20 अनुसार confirm करना होगा और आगामी चरण की काउंसिलिंग हेतु Freeze and Float Option का चयन करना होगा। ऐसे अभ्यर्थी को पुनः फीस का भुगतान, दस्तावेजों का सत्यापन नहीं करवाना होगा।

26. Spot Counseling - इस काउंसिलिंग में वे सभी अभ्यर्थी भाग ले सकेंगे जिन्होंने पंजीयन कराया था और जिन्हें अभी तक कोई भी महाविद्यालय आबंटित नहीं हुई है या जिन्हें महाविद्यालय आबंटित हुयी हैं और उसने आगामी काउन्सलिंग हेतु Float Option का चयन कर रखा है | Spot Counselling भाग लेने के लिये अभ्यर्थी को निर्धारित तिथि में रायपुर कृषि महाविद्यालय में आकर रजिस्ट्रेशन करवाना होगा | अभ्यर्थी को अपने समस्त दस्तावेजों के साथ, अधिष्ठाता कृषि महाविद्यालय, रायपुर के नाम से Rs 22415/- का DD लाना होगा | Spot Counseling में मेरिट के आधार पर हर १ घंटे में सीट आबंटित किया जायेगा जब तक सारी सीटें भर ना जाये | सीट आबंटित करने के पश्चात् १ घंटे का समय दिया जायेगा जिसमें अभ्यर्थी को सीट सुनिश्चित करने हेतु DD जमा करना होगा एवं दस्तावेजों का सत्यापन करवाना होगा | इस काउंसिलिंग में Freeze और Float एवं Seat Conversion Counseling Option का चयन फीस भुगतान के समय ही करना होगा |

सीट आबंटन के पश्चात् यदि निर्धारित समय पर अभ्यर्थी काउन्सलिंग कमेटी के समक्ष उपस्थित नहीं होता है तो उस दशा में अभ्यर्थी को आबंटित सीट स्वतः निरस्त हो जावेगी | सीट निरस्त हो जाने के पश्चात् यदि अभ्यर्थी काउंसिलिंग की आगामी चरण में भाग लेना चाहता है तो उसे आगामी काउंसिलिंग के लिए निर्धारित समय के मध्य (आगामी काउंसिलिंग के पूर्व) ऑनलाइन Apply करना होगा, इसके लिए अभ्यर्थी को अपने यूजर ID एवं पासवर्ड से लॉग इन करना होगा, लॉग इन करने के पश्चात् "Participate in Next Round Counseling" का लिंक को क्लिक करके "Confirm button" को क्लिक करना होगा |

27. Seat Conversion Counseling (सीट परिवर्तन काउंसिलिंग) - इस काउंसिलिंग में केवल वे ही अभ्यर्थी भाग ले सकेंगे जिन्होंने सीट सुनिश्चित करते समय "Seat Conversion Counseling" में "YES" का चयन किया था या ऐसे अभ्यर्थी जिन्होंने Spot Counseling में पंजीयन कराया है और उसे Spot Counseling में सीट नहीं मिली है | Conversion Counseling भाग लेने के लिये अभ्यर्थी को निर्धारित तिथि में रायपुर कृषि महाविद्यालय में आकर रजिस्ट्रेशन करवाना होगा | अभ्यर्थी को अपने समस्त दस्तावेजों के साथ, अधिष्ठाता कृषि महाविद्यालय, रायपुर के नाम से Rs 22415/- का DD लाना होगा | Conversion Counseling में नियमानुसार हर १ घंटे में सीट आबंटित किया जायेगा जब तक सारी सीटें भर ना जाये | सीट आबंटित करने के पश्चात् १ घंटे का समय दिया जायेगा जिसमें अभ्यर्थी को सीट सुनिश्चित करने हेतु DD जमा करना होगा एवं दस्तावेजों का सत्यापन करवाना होगा | इस काउंसिलिंग में Freeze और Float एवं Seat Conversion Counseling Option का चयन फीस भुगतान के समय ही करना होगा |

28. 10+2 Based Counselling- Seat Conversion Counseling के पश्चात् भी मैं सीट रिक्त रह जाने की स्थिति में नियमानुसार सीटें 10+2 पास अभ्यर्थियों के 10+2 में उतीर्ण हुए प्रतिशत के आधार पर सीटों का आबंटन किया जावेगा | इस काउंसिलिंग में भाग लेने हेतु अभ्यर्थी को निर्धारित तिथि में ऑनलाइन पंजीयन करना होगा |

29. Fee Refund(फीस वापसी)-अभ्यर्थी जिनकी आबंटित सीट काउंसिलिंग के किसी भी चरण में अपात्र होने के कारण निरस्त कर दी गयी है ऐसे अभ्यर्थी फीस वापसी हेतु ऑनलाइन आवेदन करेंगे और उनके द्वारा जमा की गयी राशि में Rs1000/- काट कर उनके द्वारा दिए गए बैंक अकाउंट में दे दी जावेगी |

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